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*Central Intelligence Agency  
Inspector General*

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**SEMIANNUAL REPORT  
TO THE DIRECTOR OF CENTRAL INTELLIGENCE**

**JANUARY - JUNE 2001**

*Acting Inspector General*

APPROVED FOR RELEASE ☐ DATE:  
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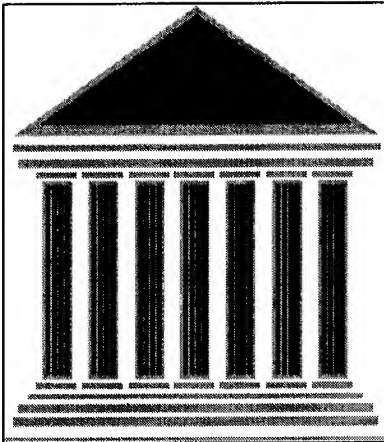
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## ***(U) A Message from the Acting Inspector General***



*(U) The past six months were a time of change, both for the Office of Inspector General (OIG) and for the Agency as a whole. With the retirement in January of Britt Snider, the OIG lost its statutory Inspector General, and, as of this writing, a successor has yet to be named.*

*Nonetheless, the work of the Office continued apace, and the productivity and relevance of its*

*product remained high as we took on issues – some contentious – that focused on mission and mission support. At the corporate level, changes in management and the reorganization of the Agency's mission support elements resulted in faster review of OIG reports and increased responsiveness to our recommendations.*

*(U) [ ] This reporting period saw the publication of several reports that addressed Agency resource management and mission support – chief among them audit and inspection reports on the impact of the establishment of the Agency's Central Services Working Capital Fund (WCF). The audit was designed to evaluate whether the WCF had resulted in cost savings to the Agency and, specifically, whether such savings had been able to be applied toward mission activities. The audit concluded that the WCF had been successful in achieving efficiencies in the delivery of services by creating incentives for the businesses to increase productivity and reduce costs. However, the audit was unable to determine that the WCF had, in aggregate, resulted in cost savings for the Agency. The inspection, which focused on the impact of the WCF on the Agency's mission, found that, although WCF had increased cost consciousness among Agency managers, there were significant impediments to its successful*

implementation. As a result of OIG's findings and recommendations as well as independent evaluations by Agency management, the Executive Director froze new entries into the WCF pending a thorough management review.

(U) [ ] The Office had fewer unprogrammed requests than usual during the reporting period, which allowed us to make substantial progress on our annual work plan. The Audit Staff focused its efforts on a wide range of financial management and information technology issues, evaluations of Agency programs and activities, and oversight of field stations. Audits of the financial and managerial controls over In-Q-Tel and of the impact of the Chief Information Officer (CIO) on Agency information services provided timely input to deliberations about the future of those entities.

(U) [ ] In addition to its work on the Working Capital Fund, the Inspection Staff completed two noteworthy inspections: the Agency's Declassification and Release Program and An Overview of Foreign Language in the Agency. During this reporting period, the Staff adopted a new, more flexible inspection schedule that allows us to devote more time to the inspection of complex issues or components. So far it is working successfully, with less lag time between inspections.

[ ] The Investigations Staff completed several sensitive cases during the reporting period, and two major efforts – an investigation of allegations of unauthorized disclosure or release of satellite imagery to a foreign government and an assessment of Agency compliance with Executive Order 12333 with regard to special collection techniques – are nearing completion. The Staff also began working with the Office of the Procurement Executive to heighten contracting officers' awareness of the potential for contract fraud.

(U) The recent Agency reorganization has had an impact on our work. The changes in corporate management and the realignment of mission support have been positive developments for this Office. We have received strong support from the new Executive Director, who demonstrably values the functions we perform and provides rapid review of our products. Our recommendations are taken seriously and, more often than not, acted

*upon. Where there are disagreements, they are debated openly and without prejudice, and any remaining issues are reflected in the final product. The realignment of mission support has eliminated a bureaucratic layer, streamlining the review process for our audits and inspections.*

*(U) Finally, because of the professionalism of our staff and the support of the DCI and senior management, I am confident that our Office will continue to make a significant contribution to the efficiency and effectiveness of the Agency. I am hopeful, however, that a statutory IG who has the backing of the President and the confidence of the Congressional oversight committees will soon be here to lead the OIG in the important work ahead.*

*/S/*

*July 26, 2001*



## (U) STATUTORY REQUIREMENTS

(U) [ ] This report is submitted pursuant to section 17 of the CIA Act of 1949, as amended, which requires the Inspector General to provide to the Director of Central Intelligence (DCI), not later than 31 January and 31 July of each year, a semiannual report summarizing the activities of the Office of Inspector General (OIG) for the immediately preceding six-month periods, ending 31 December and 30 June, respectively.

(U) All audit activities of the OIG are carried out in accordance with generally accepted government auditing standards. All OIG inspection and investigation activities conform to standards promulgated by the President's Council on Integrity and Efficiency.

(U) The OIG has had full and direct access to all Agency information relevant to the performance of its duties.

### (U) Subpoena Authority

(U) [ ] During this reporting period the IG did not issue any subpoenas.

### (U) Legislative Proposals

(U) In the semiannual report for the immediately preceding reporting period, we presented the following legislative proposals. As this Congress is still in session and action on the proposals has not been completed, we repeat these proposals in this report.

### (U) *OIG Authority to Request Assistance*

(U) In section 402(b) of the Intelligence Authorization Act for Fiscal Year 2001, the Congress changed the words "Federal agency" in section 17(e)(8) of the CIA Act of 1949 (50 U.S.C. §403q(e)(8)) to

"Government agency" in each of three places that "Federal agency" appeared. OIG did not request these changes and the reason for them is unclear.

(U/ [ ]) The effect of the changed wording of the section appears to now mean that the IG must seek the DCI's concurrence to request information or assistance from all government entities, such as state and local authorities. This requirement would unnecessarily burden the DCI with routine OIG requests for various types of assistance and information from non-federal entities. In addition, to the extent that the change in language makes it unclear whether the section now applies to federal agencies, it eliminates the section's previous command that such agencies cooperate with the CIA IG "insofar as is practicable."

(U) It is recommended that section 17(e)(8) of the CIA Act be changed through the Intelligence Authorization Act to read as originally enacted. Suggested legislative language is as follows:

Sec. \_\_ TERMINOLOGY WITH RESPECT TO FEDERAL AGENCIES - Section 17(e)(8) of the Central Intelligence Agency Act of 1949 (50 U.S.C. 403q(e)(8)) is amended by striking "Government" each place it appears and inserting "Federal."

*(U) Period to Complete the Financial Statement Audit of the Central Services Program*

(U) Section 21(g)(1) of the CIA Act of 1949 (50 U.S.C. §403u(g)(1)) provides that "Not later than 31 December each year, the Inspector General of the Central Intelligence Agency shall conduct an audit of the activities under the program during the preceding fiscal year."

(U) We recommend that section 21(g)(1) be changed to provide that the Inspector General complete such audits required under the section no later than 31 January. This change would give the Working Capital Fund Business Office and Finance's Accounting



Operations more time to prepare fiscal year financial statements, and provide OIG auditors with the necessary time to test the accuracy and reliability of the financial information.

(U) Changing the date in section 21(g)(1) will also change the date the audit report will be due to the Office of Management and Budget, the DCI, and the two Congressional oversight committees, as section 21(g)(3) requires the Inspector General to distribute the audit report within 30 days of completion of the audit. This requested change would bring the financial audit requirements of the CIA Inspector General in line with similar requirements placed on other Inspectors General in the Federal Government.

(U) It is recommended that section 21(g)(1) of the CIA Act be amended through the Intelligence Authorization Act to reflect this change. Suggested legislative language is as follows:

Sec. \_\_ ADDITIONAL TIME FOR AUDITS - Section 21(g)(1) of the Central Intelligence Agency Act of 1949 (50 U.S.C. §403u(g)(1)) is amended by striking "December 31" and inserting "January 31" and by striking the word "conduct" and inserting the word "complete."

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## (U) AUDITS

(U) The Audit Staff conducts performance, financial-related, and financial statement audits of Agency programs and activities. In addition, the Audit Staff provides oversight of Agency interests through its participation in reviews sponsored by the Intelligence Community Inspectors General Forum and responds to special requests from Congressional and Executive Branch officials.

(U/ [REDACTED] In the last six months, the Audit Staff has focused its efforts on a wide range of financial management and information technology subjects, evaluations of Agency programs and activities, and oversight of field stations. The Audit Staff completed its annual financial statement audit of the Central Services Working Capital Fund and issued unqualified opinions on three of the five fiscal year 2000 financial statements. In response to Congressional tasking, the Audit Staff completed an audit of financial and managerial controls over In-Q-Tel – the Agency venture to foster the use of emerging technologies in the Intelligence Community. Overall, In-Q-Tel management had designed and implemented effective financial and managerial controls, but needed to focus more on internal controls related to contracting, equipment management, and corporate security. Likewise, the Agency needed to improve its security posture with respect to In-Q-Tel and plan for the effective transfer of technology from In-Q-Tel to the Agency.

[REDACTED] On the operations side, the Audit Staff issued an audit report on [REDACTED] and reviewed the mechanisms for oversight of proprietary activities. In January 2001, the Audit Staff issued a memorandum to the Deputy Director for Operations highlighting common themes from recent audits of 19 field stations and bases. The summary of field station oversight was well received and prompted a worldwide communication to stations and bases alerting

them of the audit findings and the need to improve resource management in the field.

(U) The Audit Staff hosted the seventh annual Intelligence Community Inspectors General Audit conference at CIA Headquarters in May. The theme of the conference was information technology, featuring speakers from CIA, the Department of Defense, the Senate Select Committee on Intelligence, and private industry. Over 200 OIG representatives from the Intelligence Community attended the one-day conference.

(U) In May 2001, the Audit Staff realigned its organizational structure in response to a need for better coverage of a growing number of financial and information technology issues and the Agency's recent shift to Mission Support Offices. Oversight of information technology has been melded with Audit Staff coverage of procurement, research and development, and logistics. Oversight of the Agency's financial activity will focus on strengthening financial management at Headquarters and in the field, assisting the Agency as it prepares to produce auditable financial statements, and conducting annual financial audits of the Central Services Working Capital Fund. Other business lines that the Audit Staff will continue to pursue include personnel, security, and programs and activities related to intelligence collection and production.

(U) The Staff has been successful in recruiting a highly qualified workforce at all grade levels. The recruiting program will continue for the foreseeable future as the Staff continues to build expertise in information technology and financial statement auditing.

[ ] Lastly, the Audit Staff has embarked on a pilot program to evaluate the benefits of electronic working papers and a paperless audit environment. Ongoing audits of [ ] and the Agency's automated travel system are using the electronic working papers application. At the completion of the pilot, the Audit Staff will assess the merits of this technology and decide on a course of action.

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**(U) SIGNIFICANT COMPLETED AUDITS AND OTHER REVIEWS**

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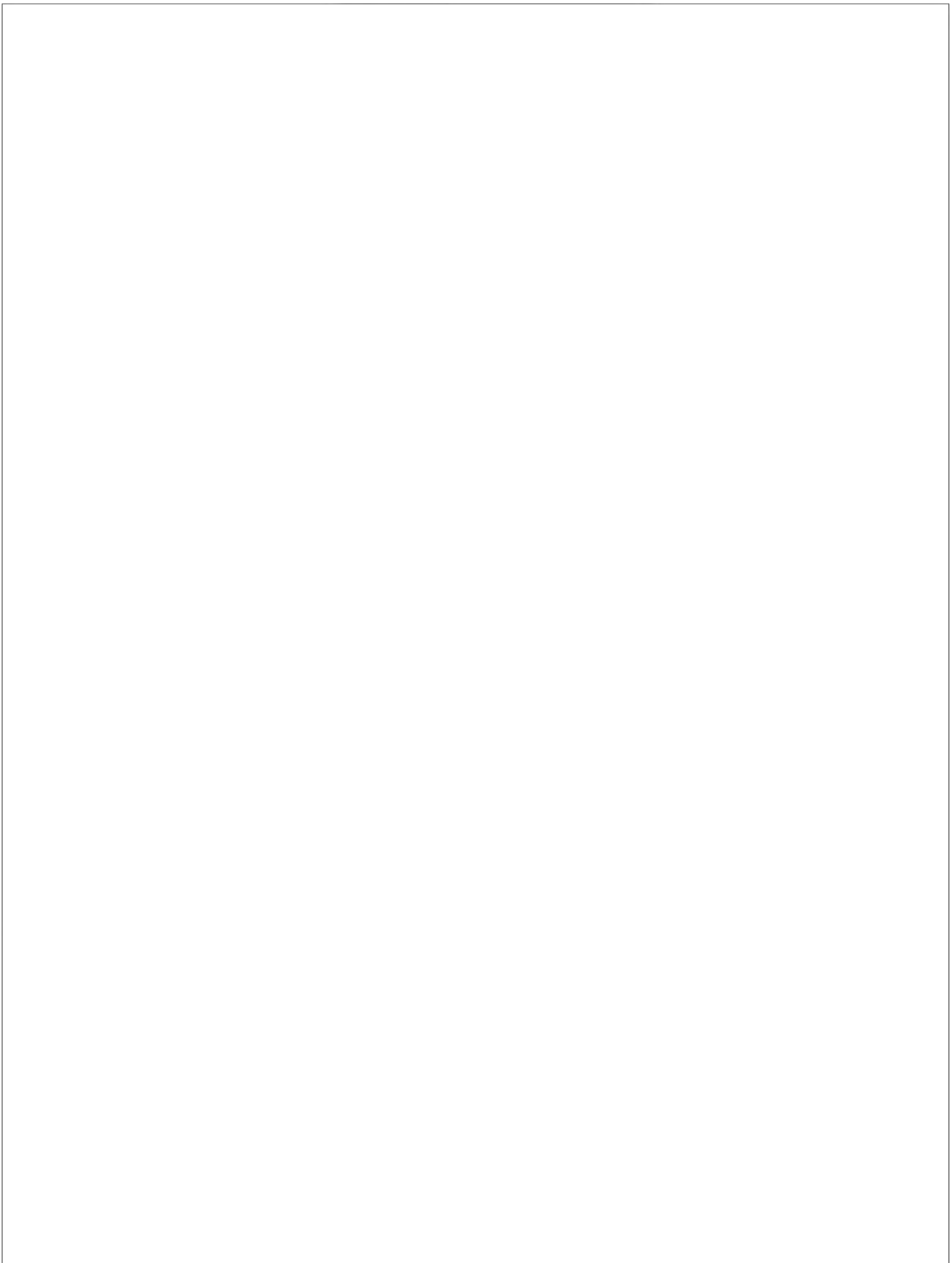


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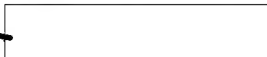
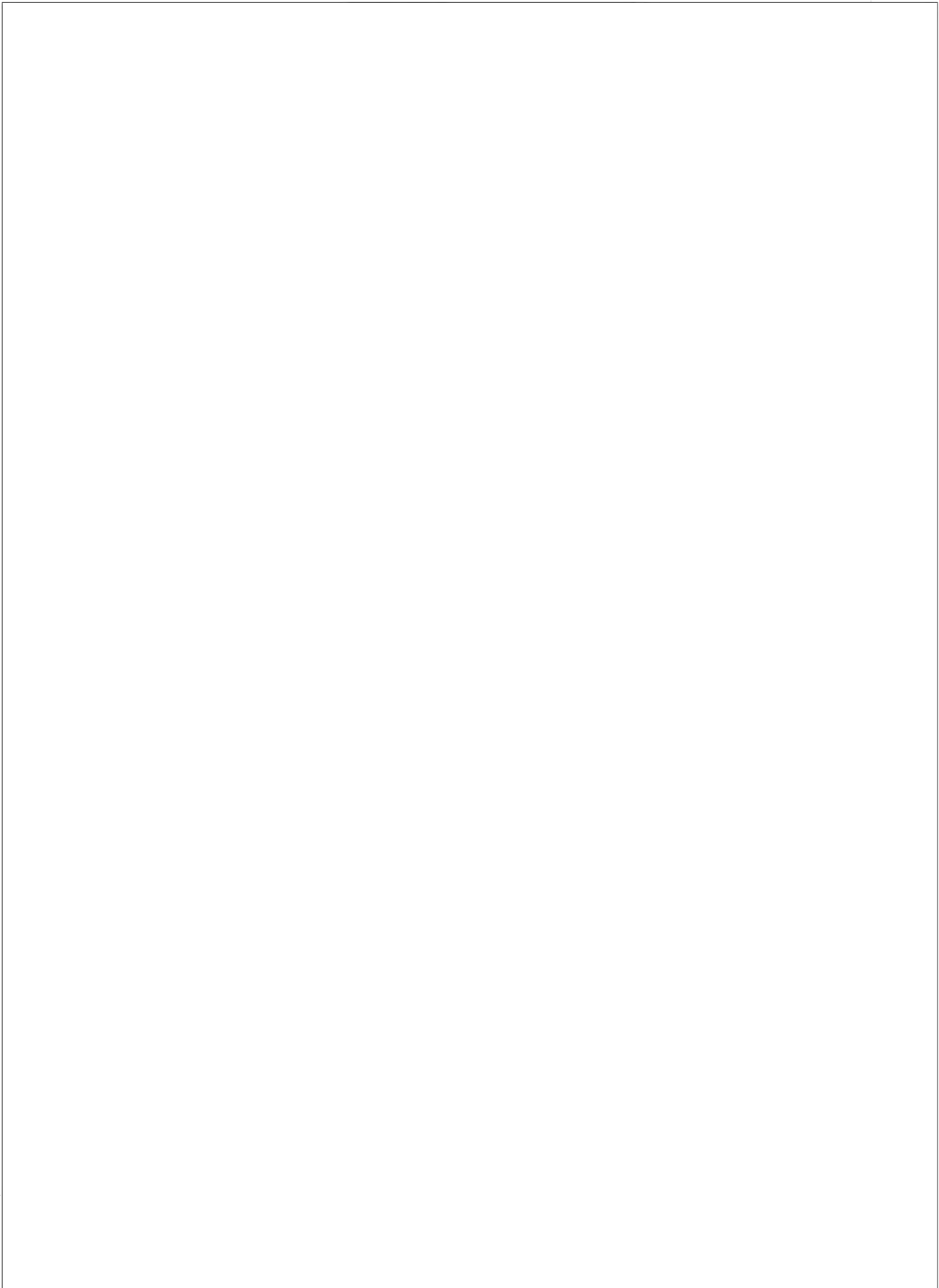


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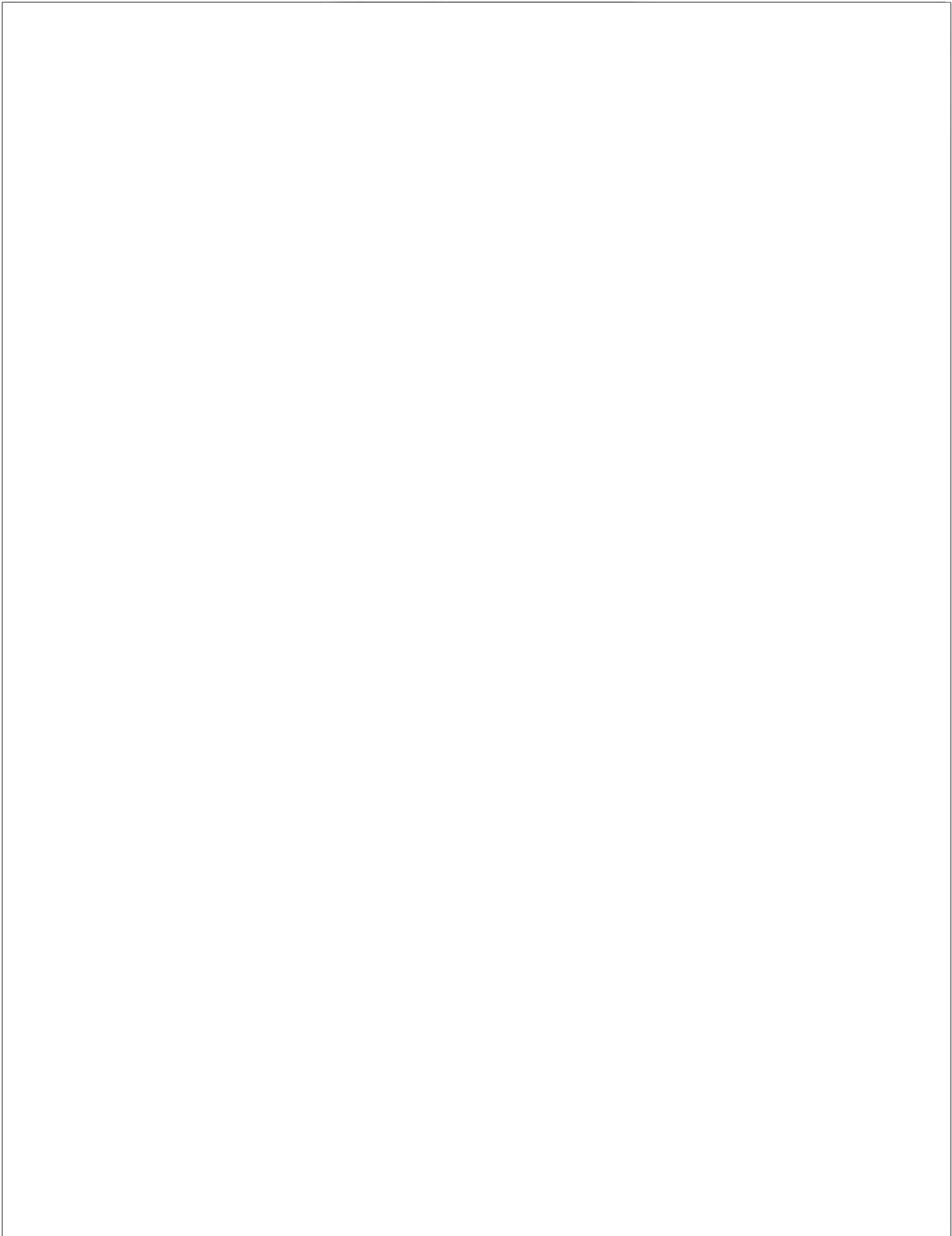


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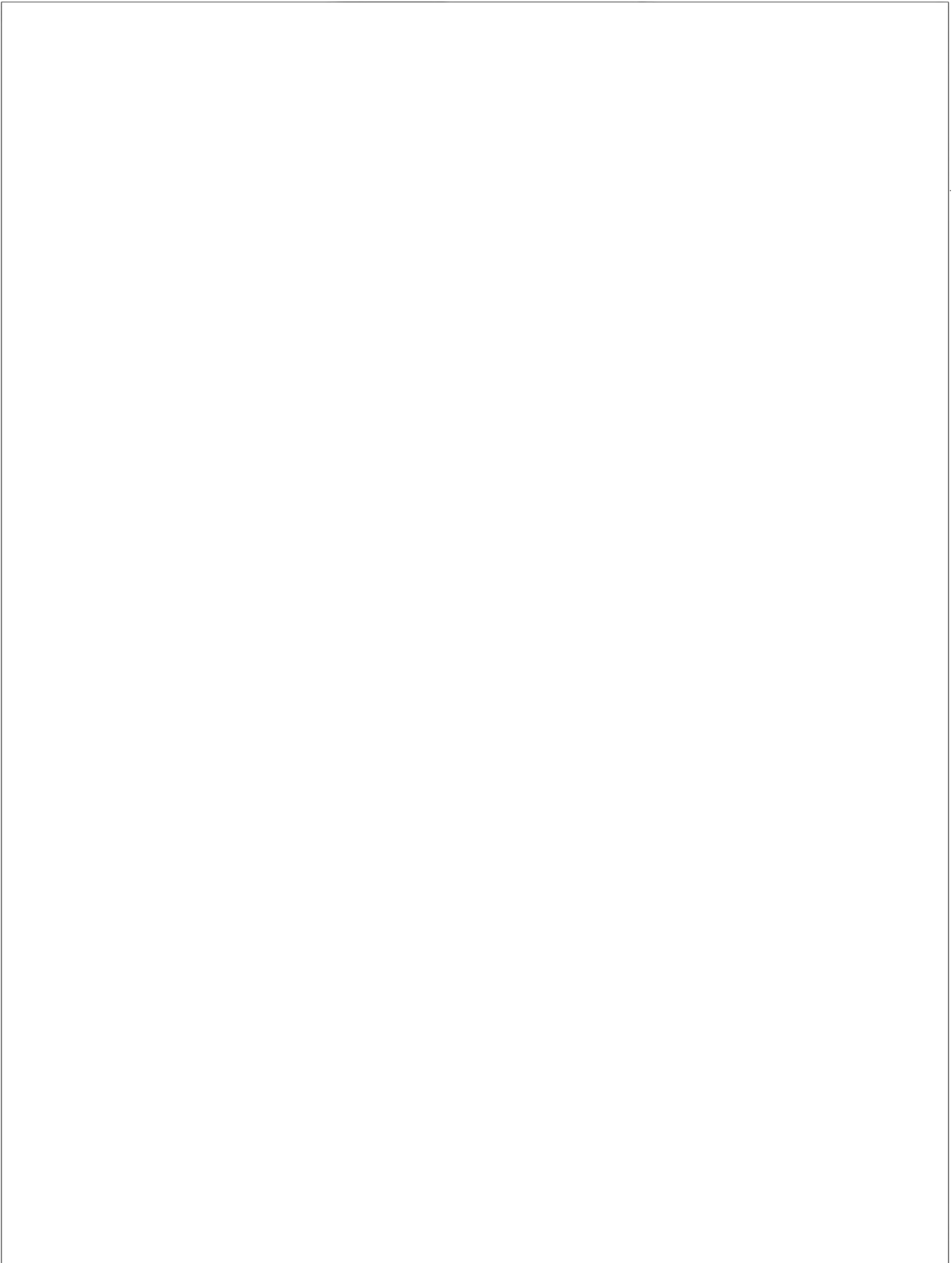
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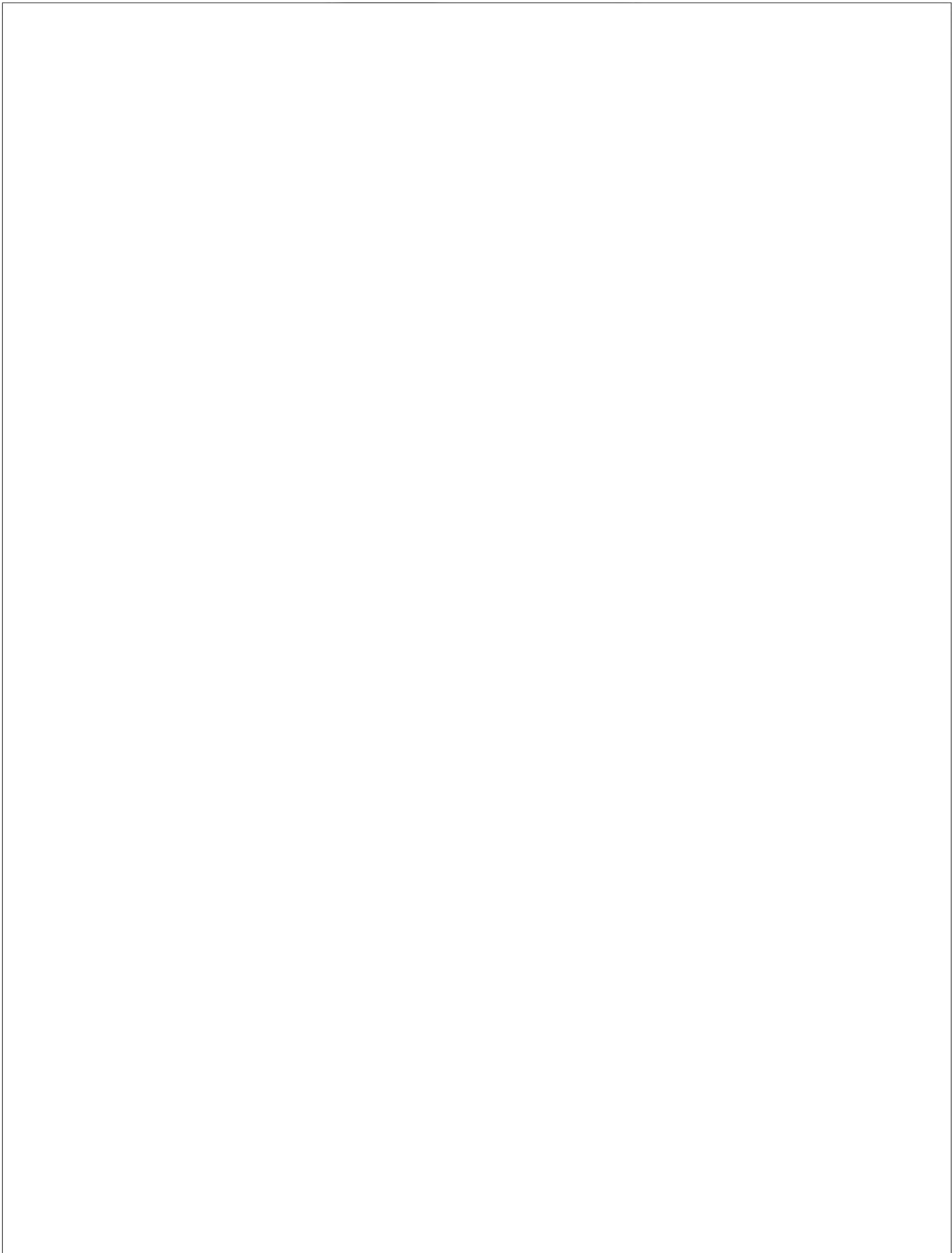


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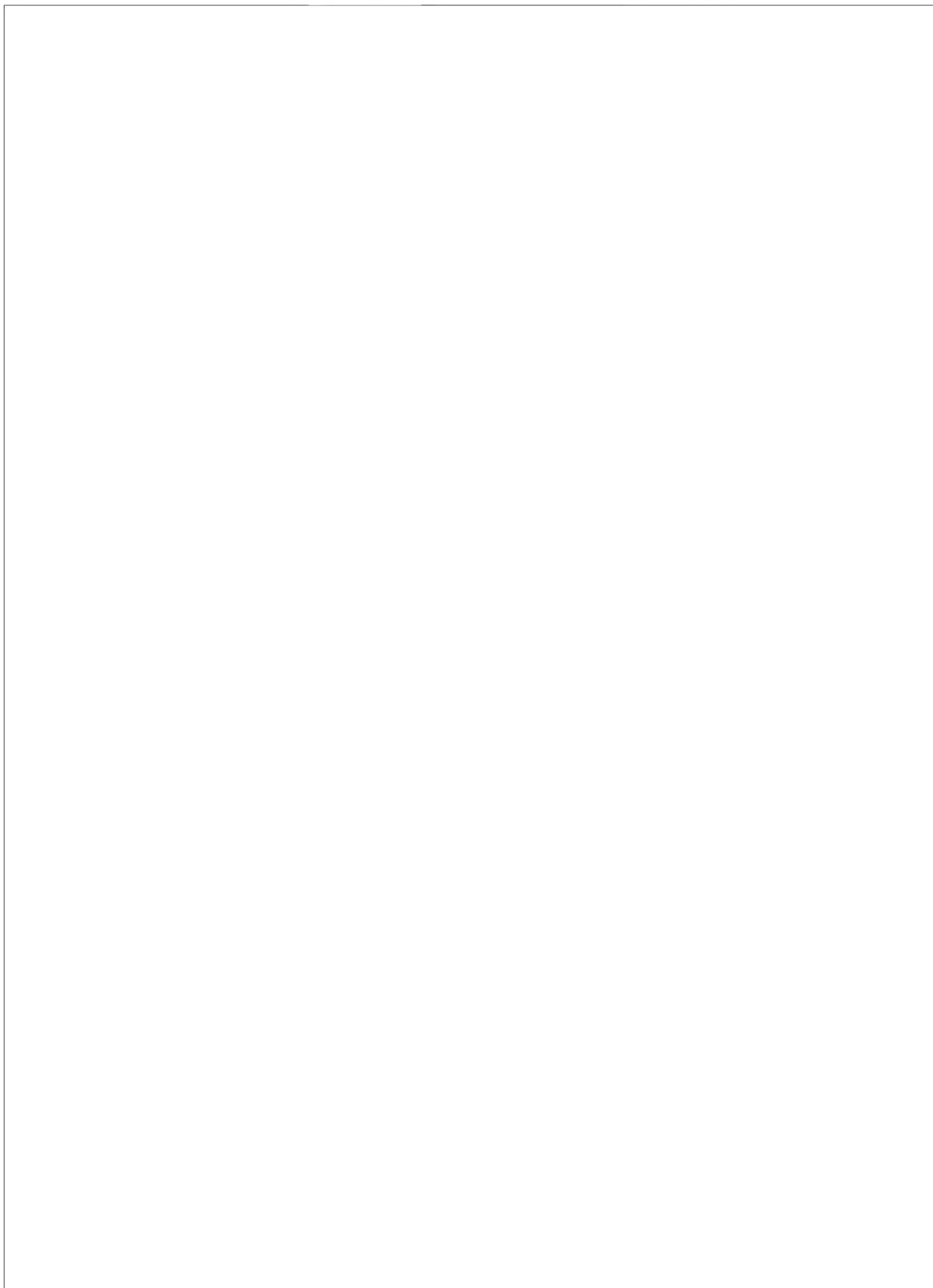
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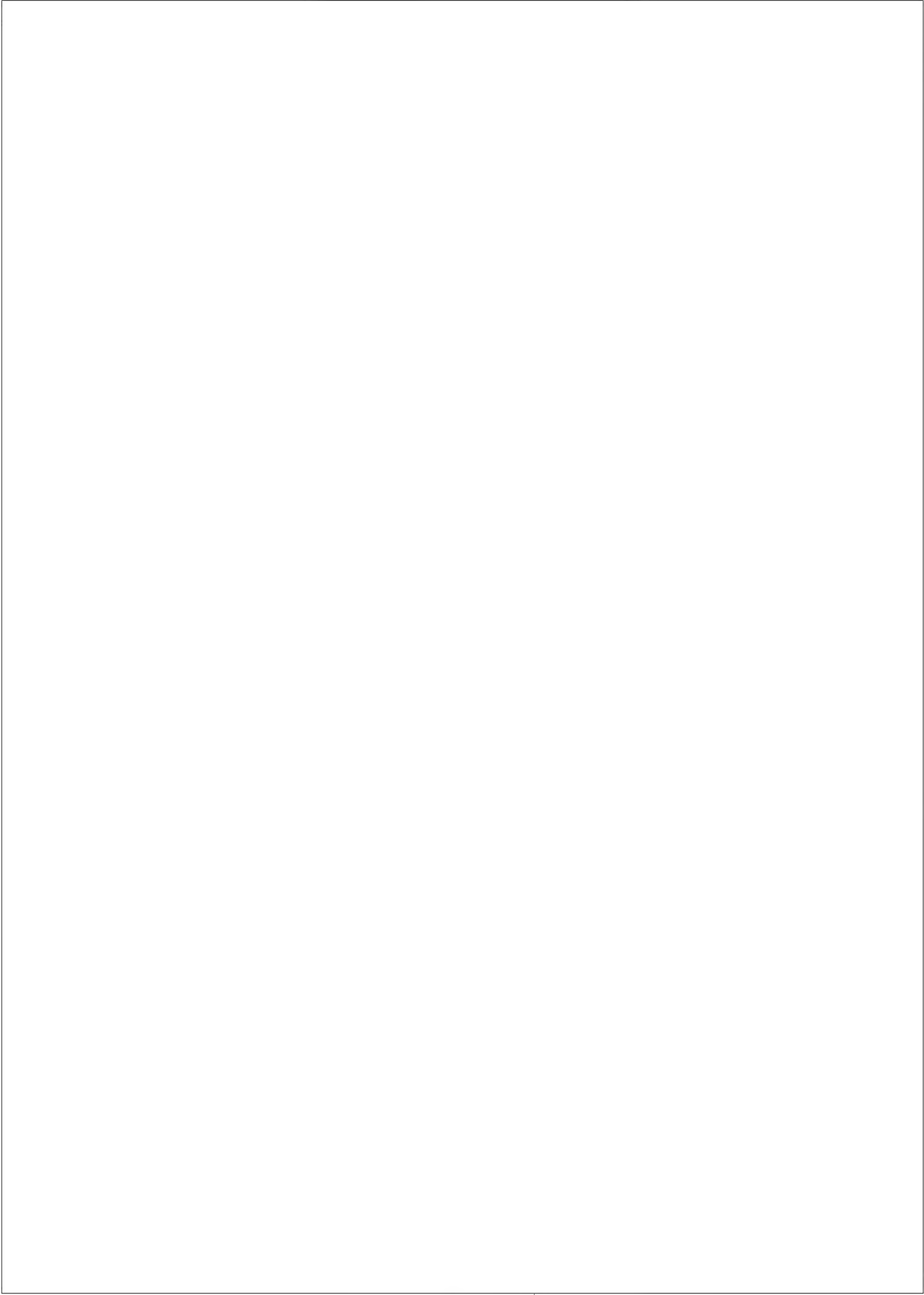


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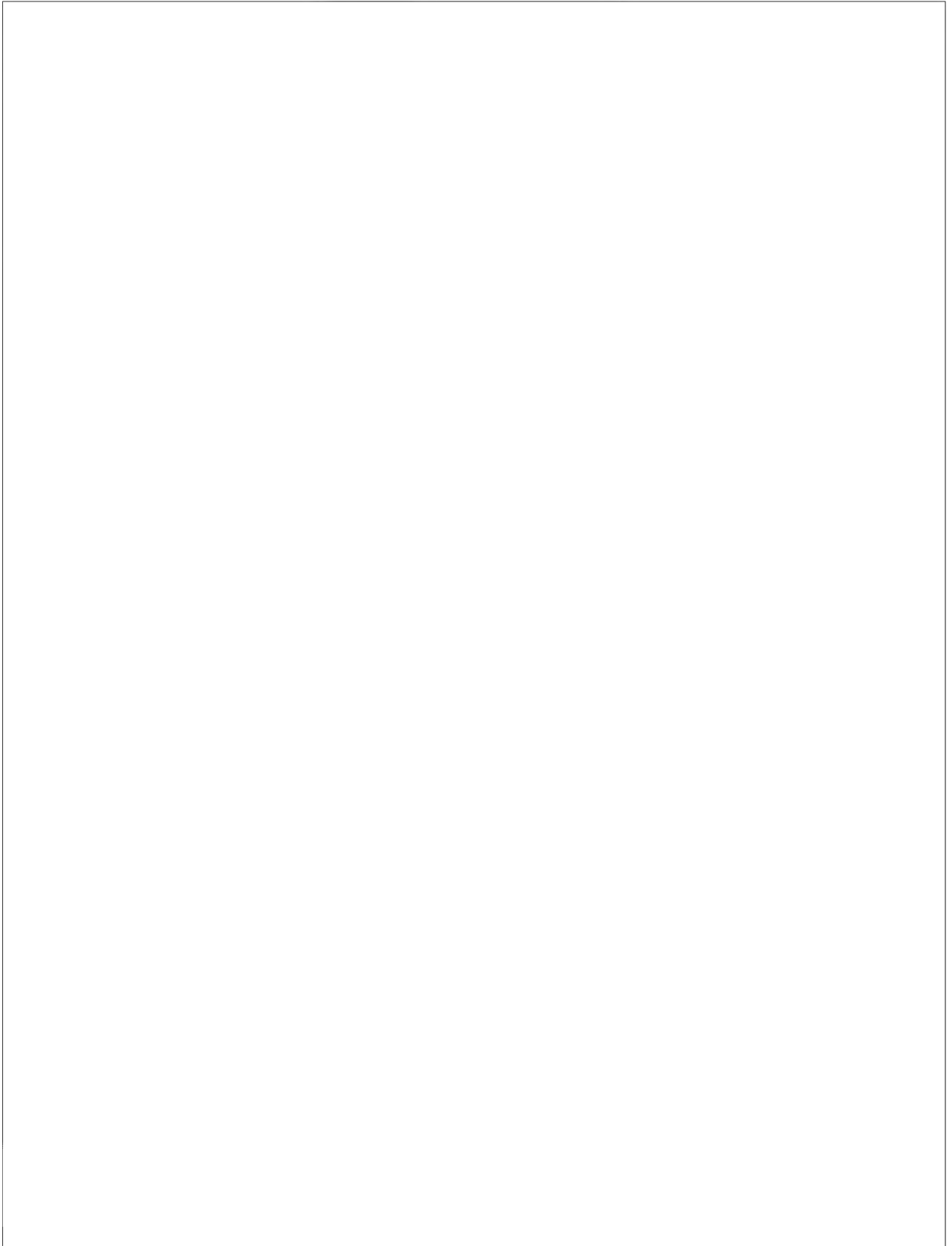


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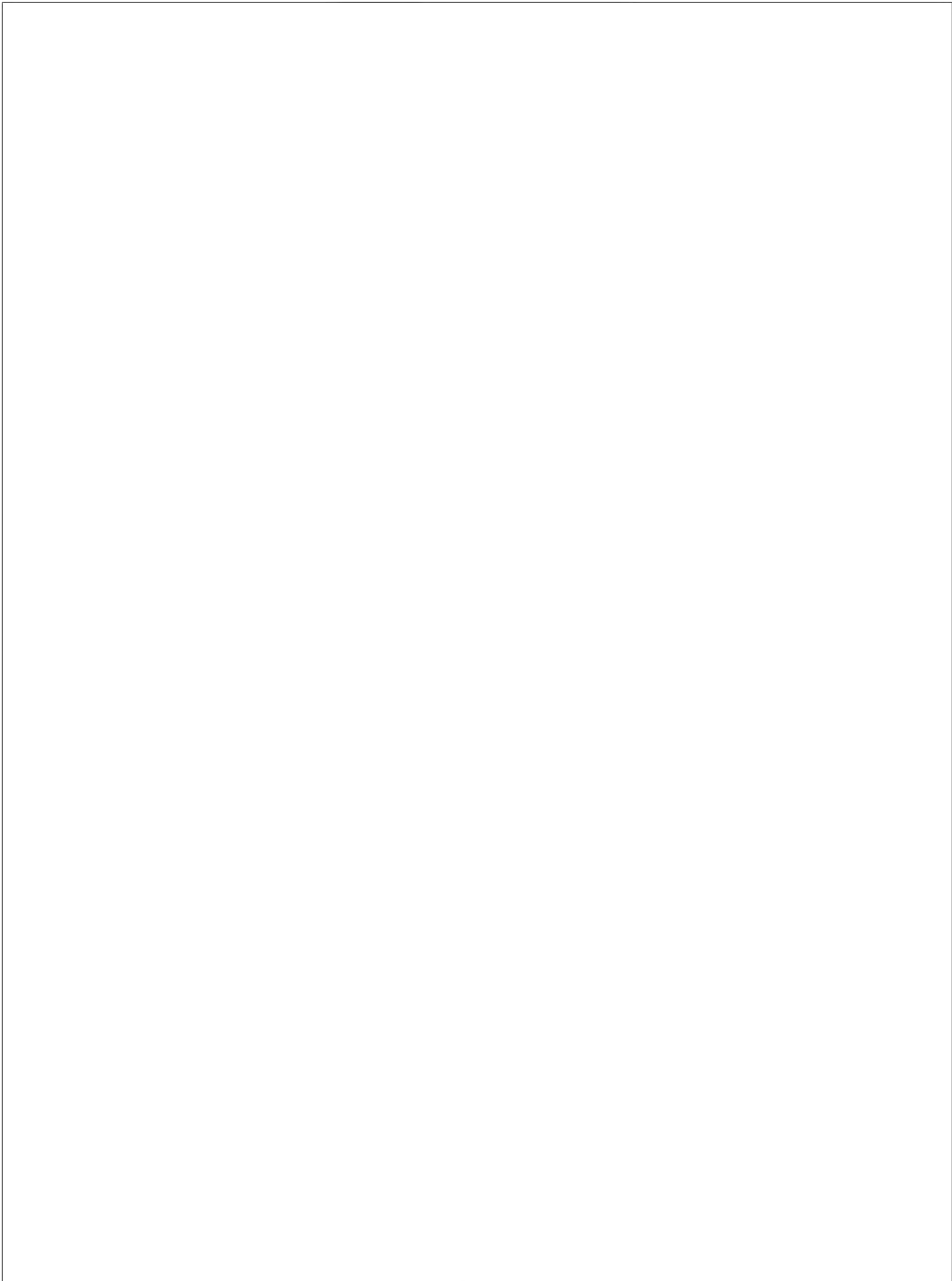
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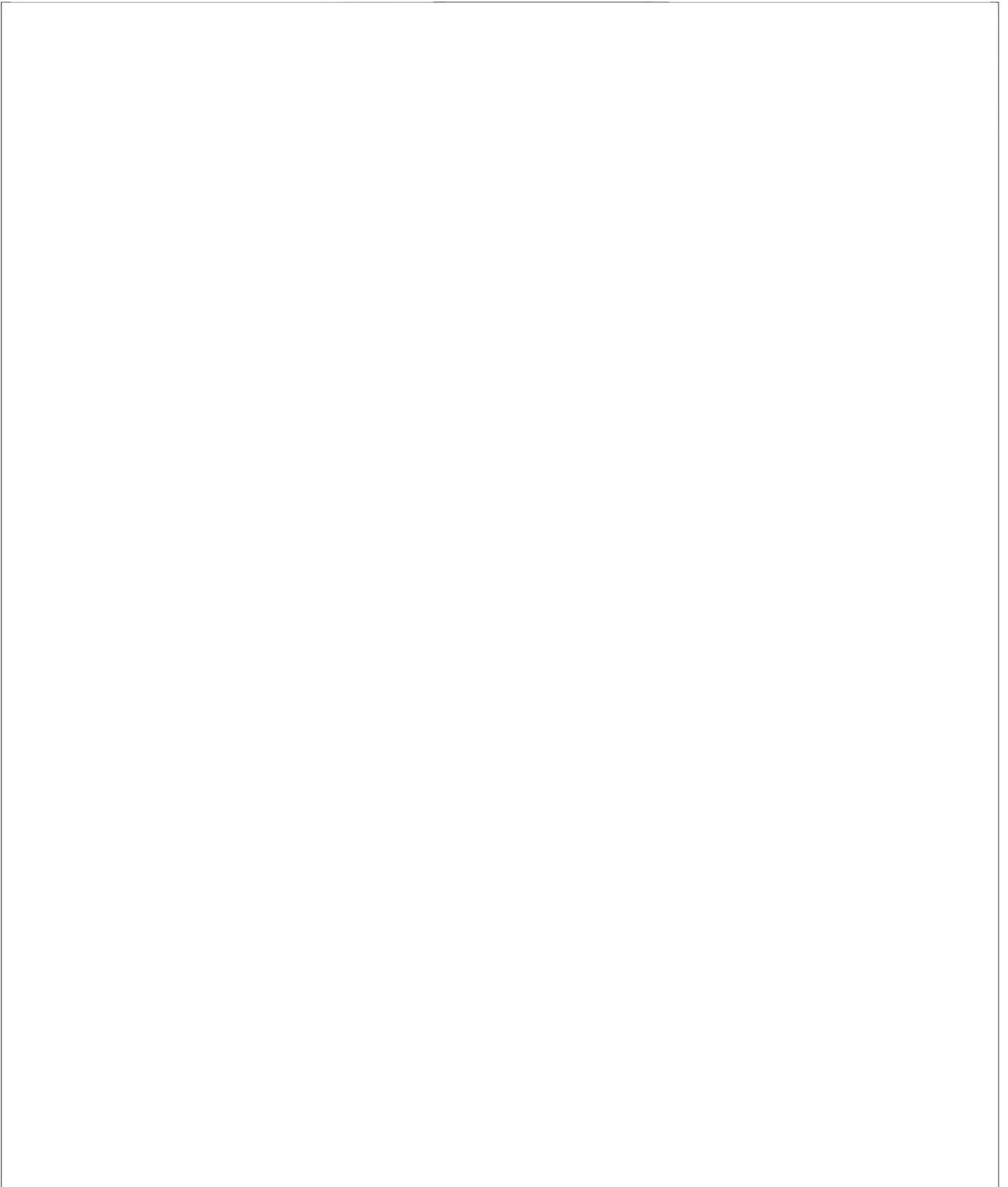
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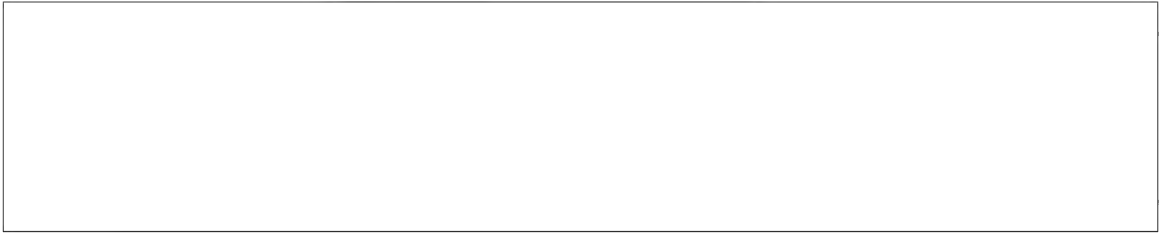
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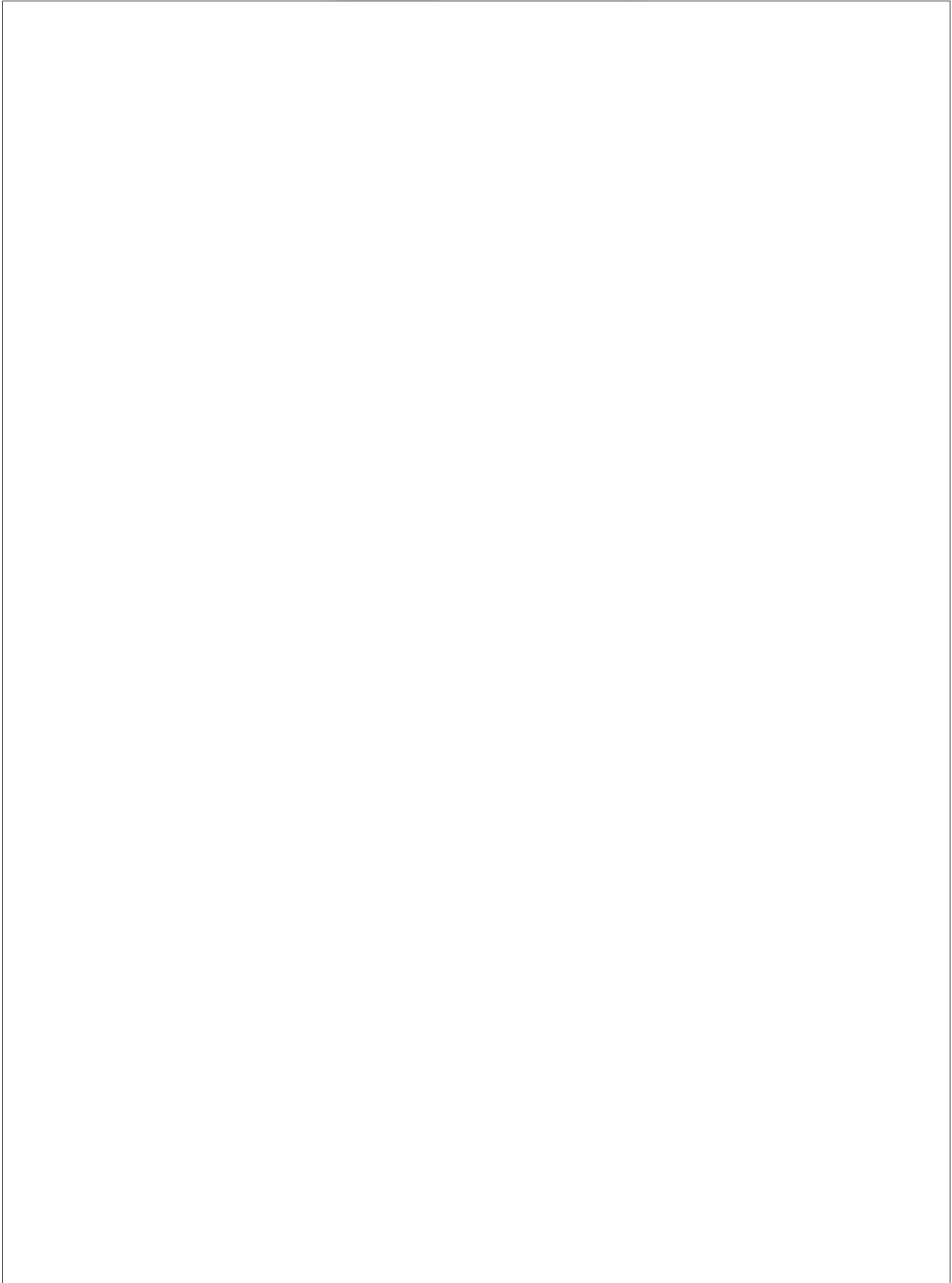


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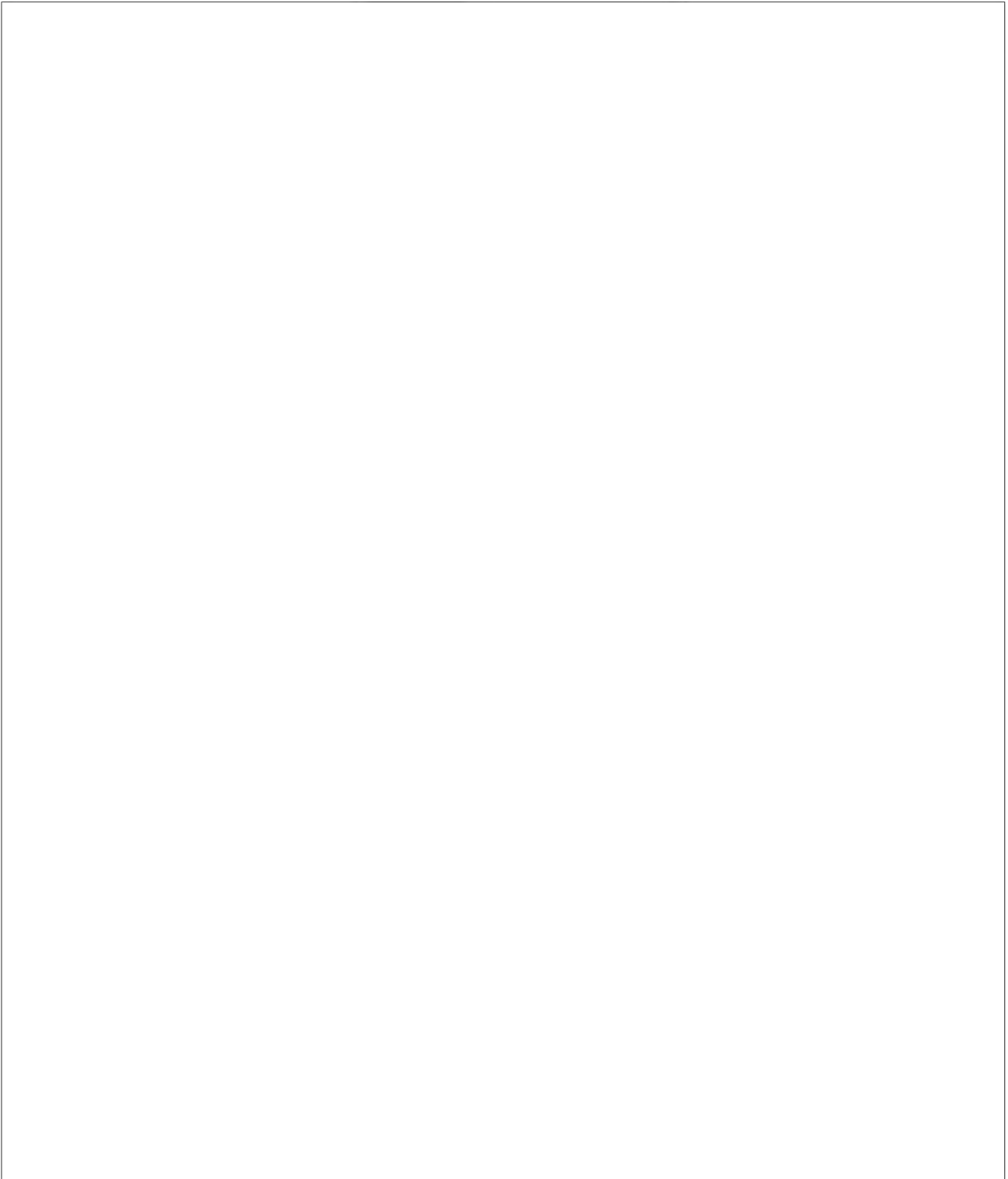


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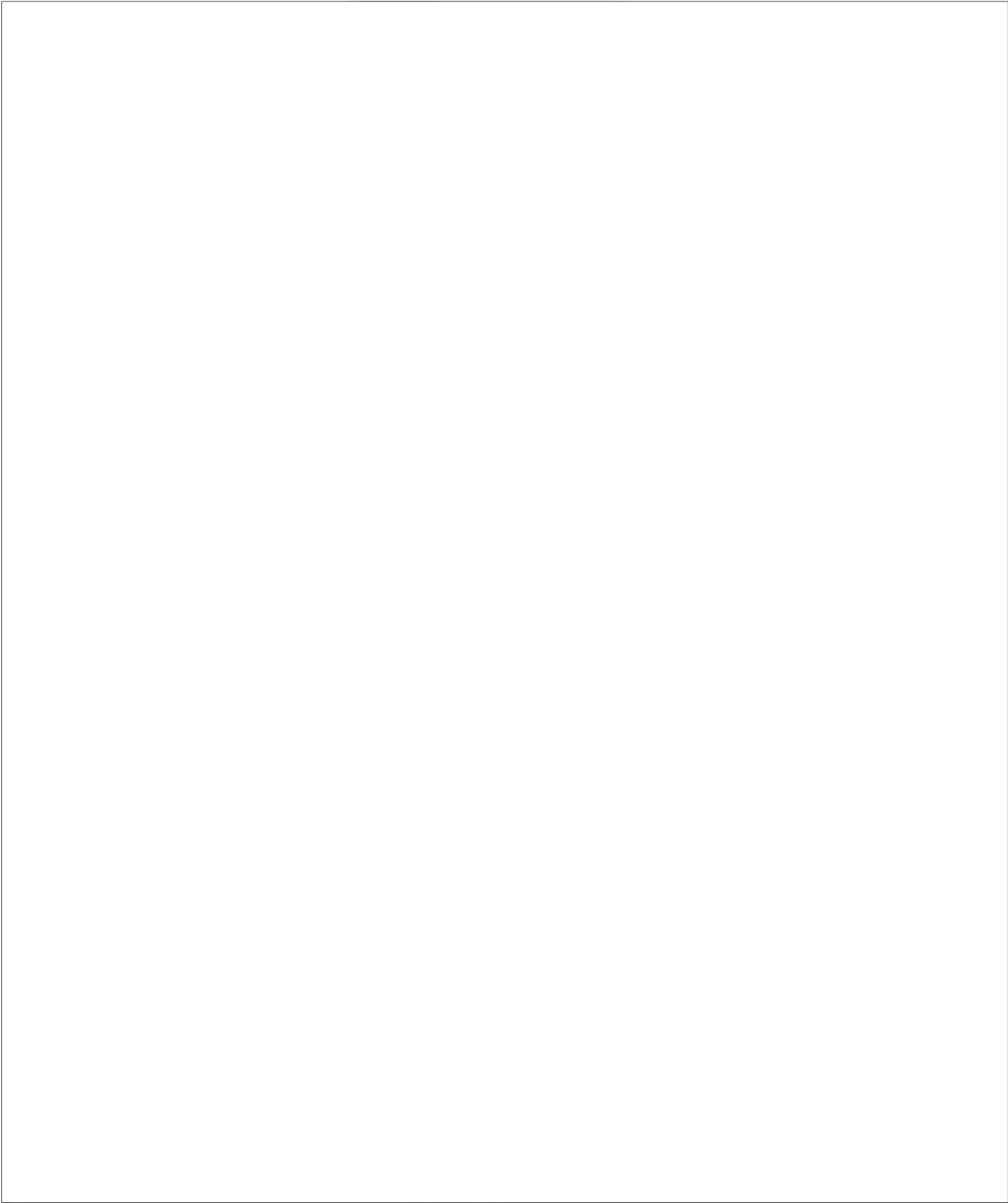
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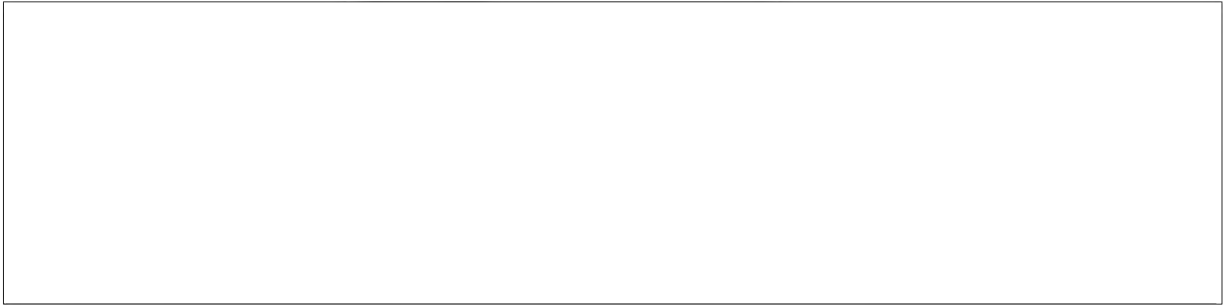
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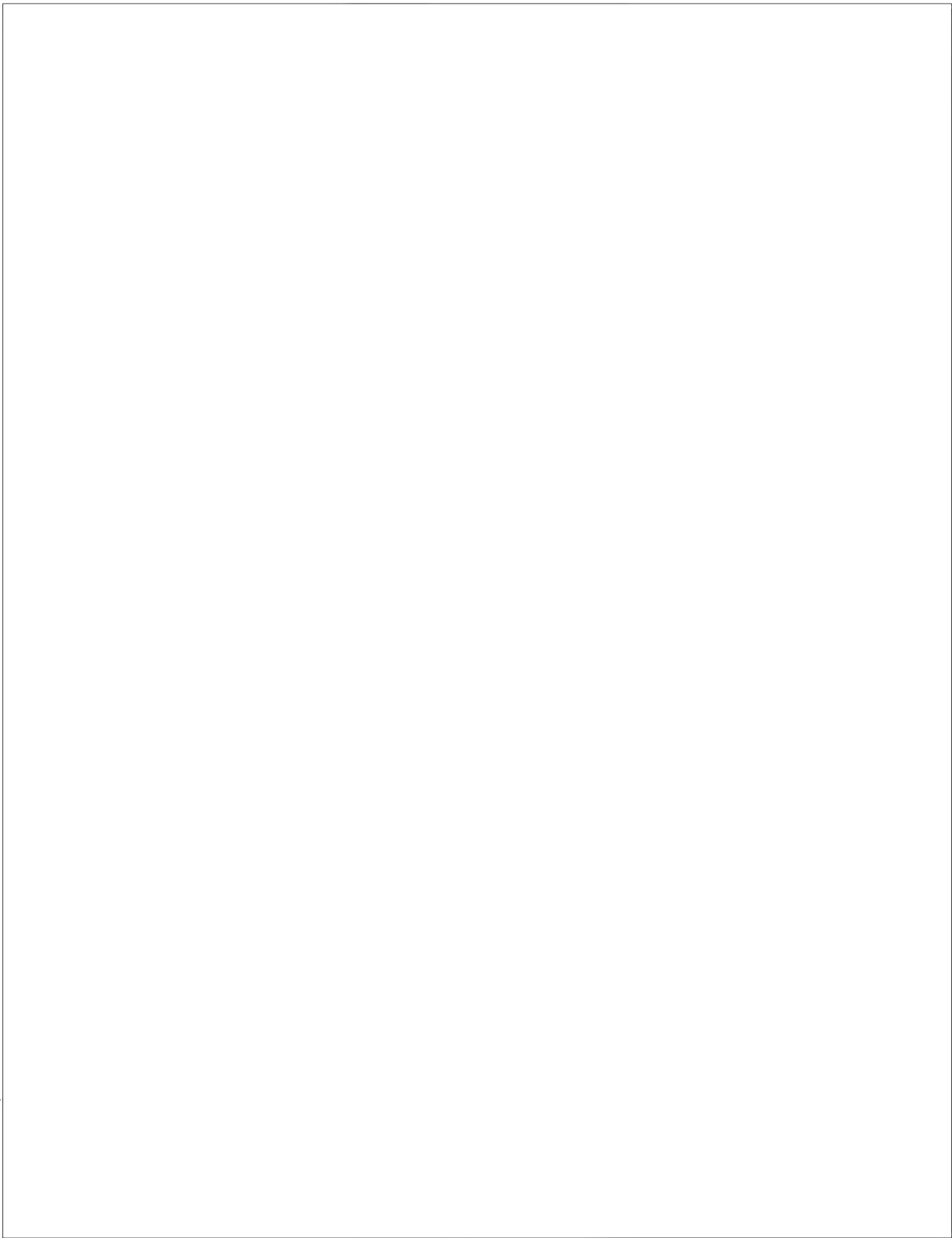
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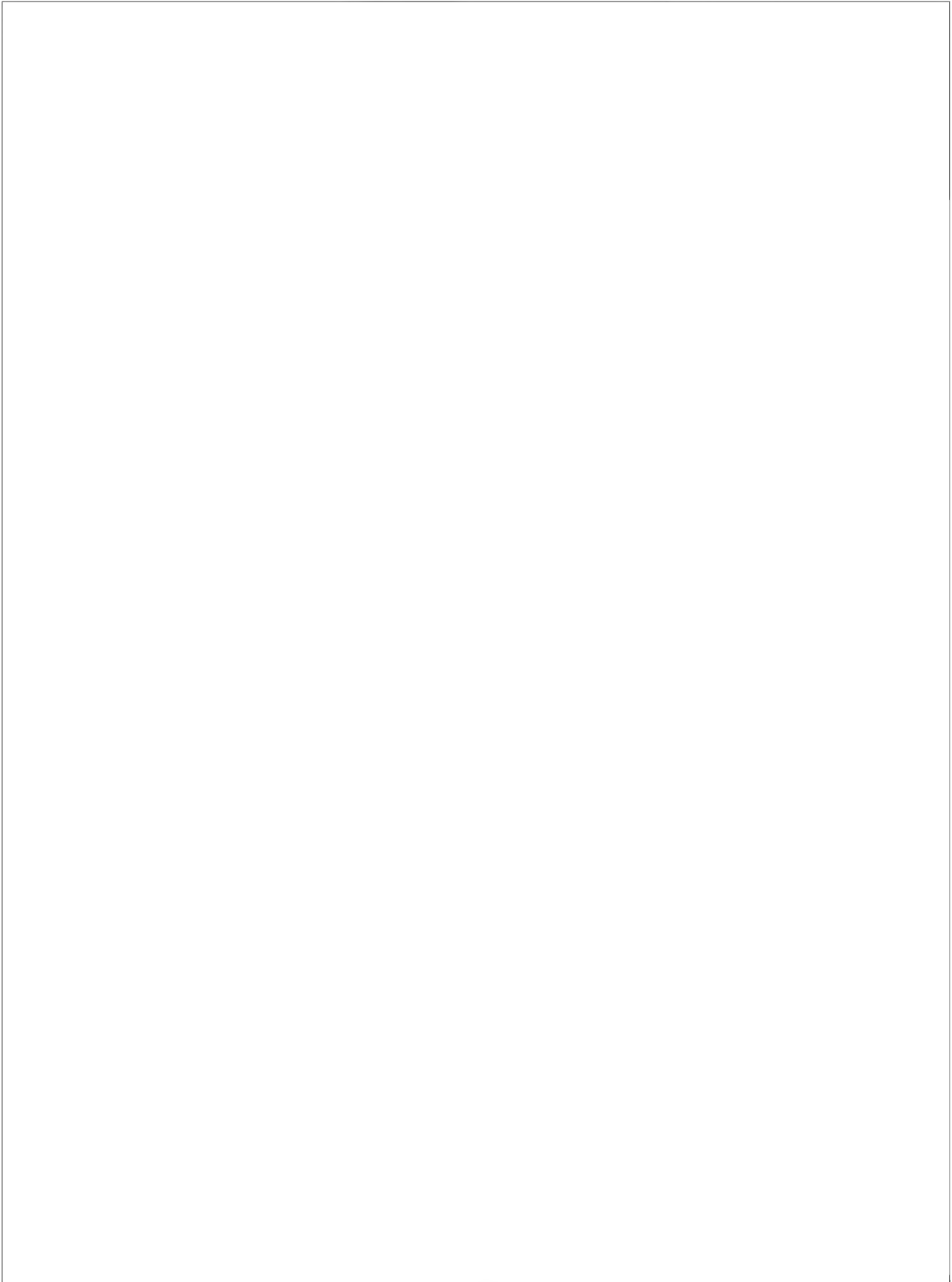
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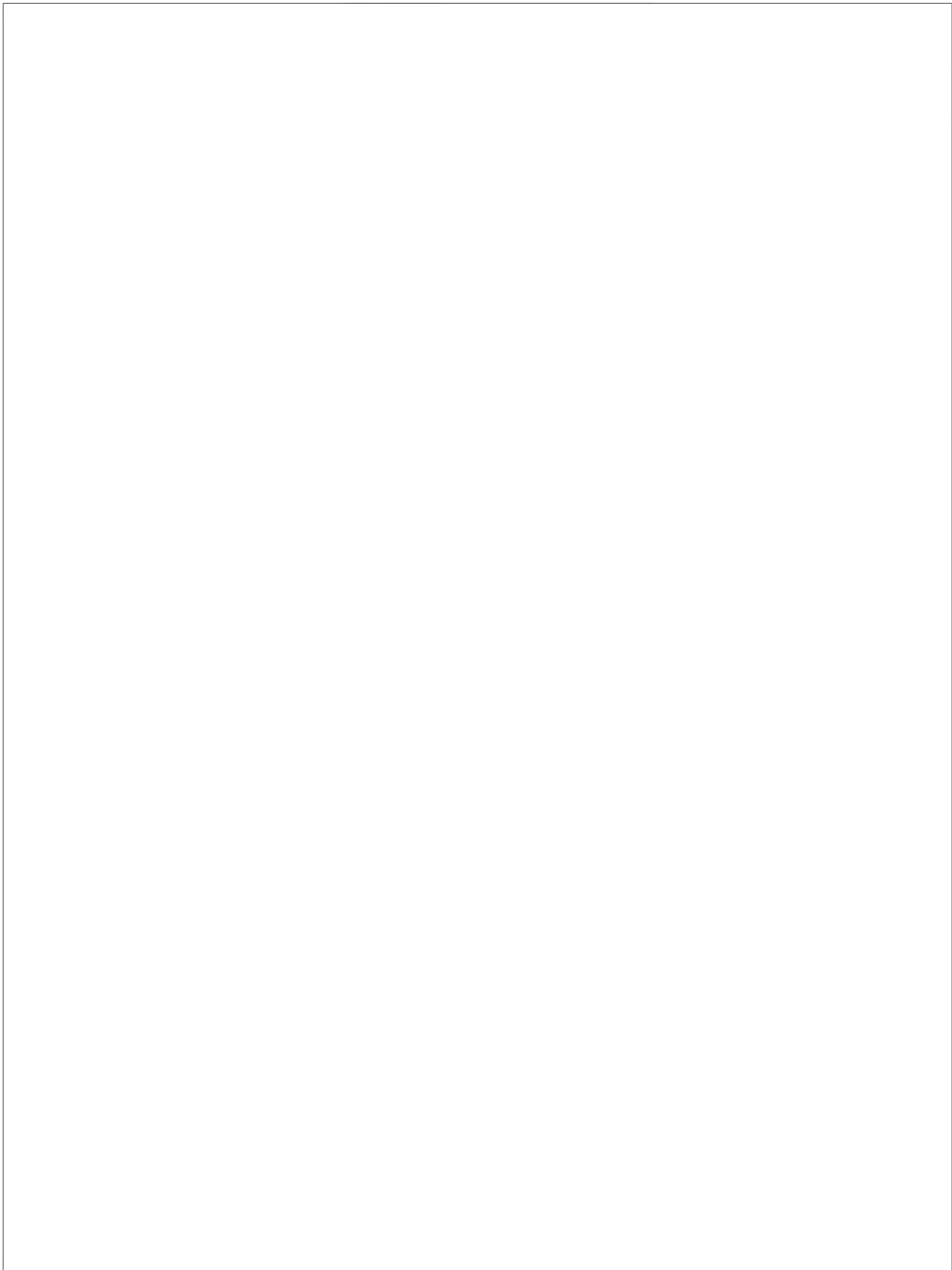
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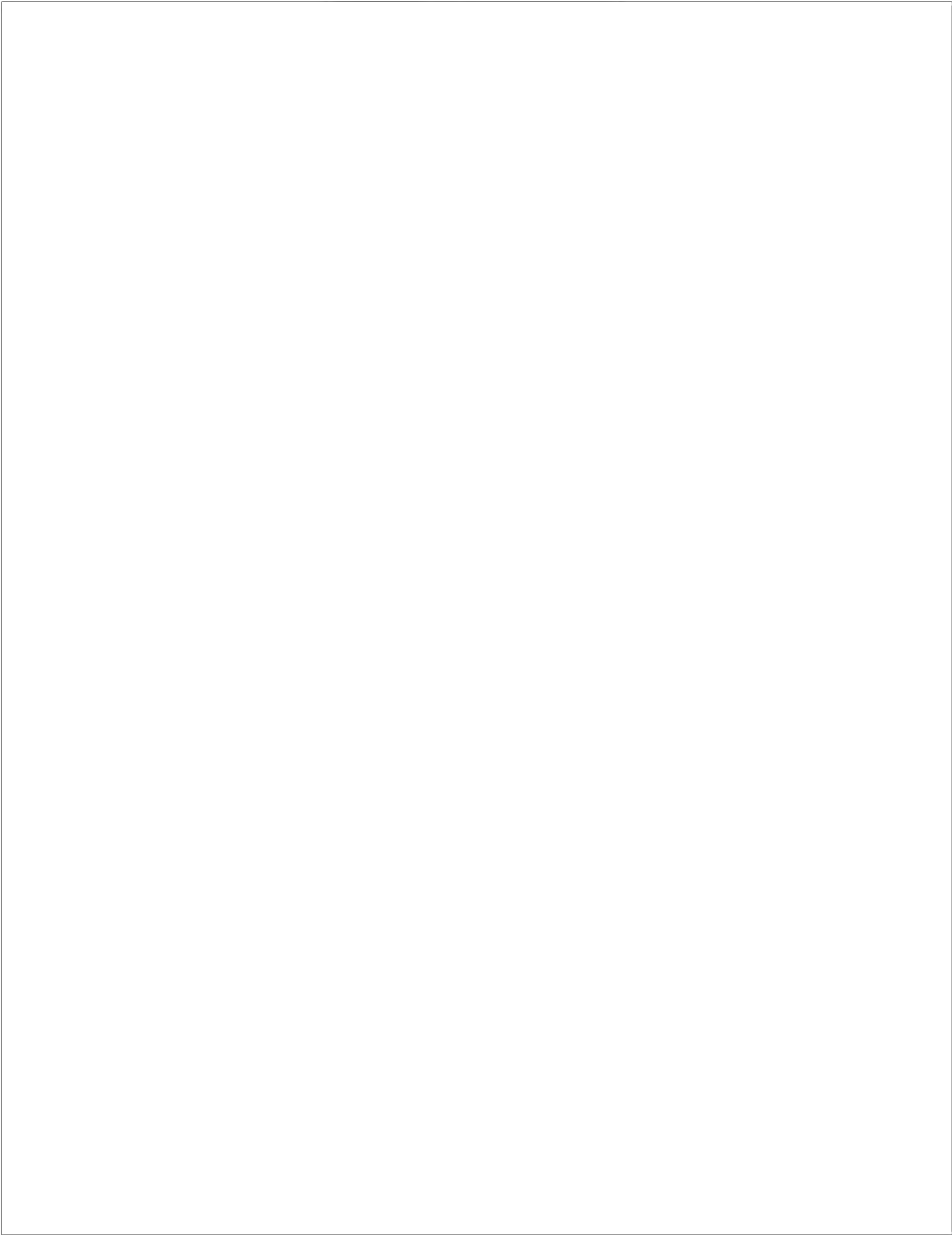
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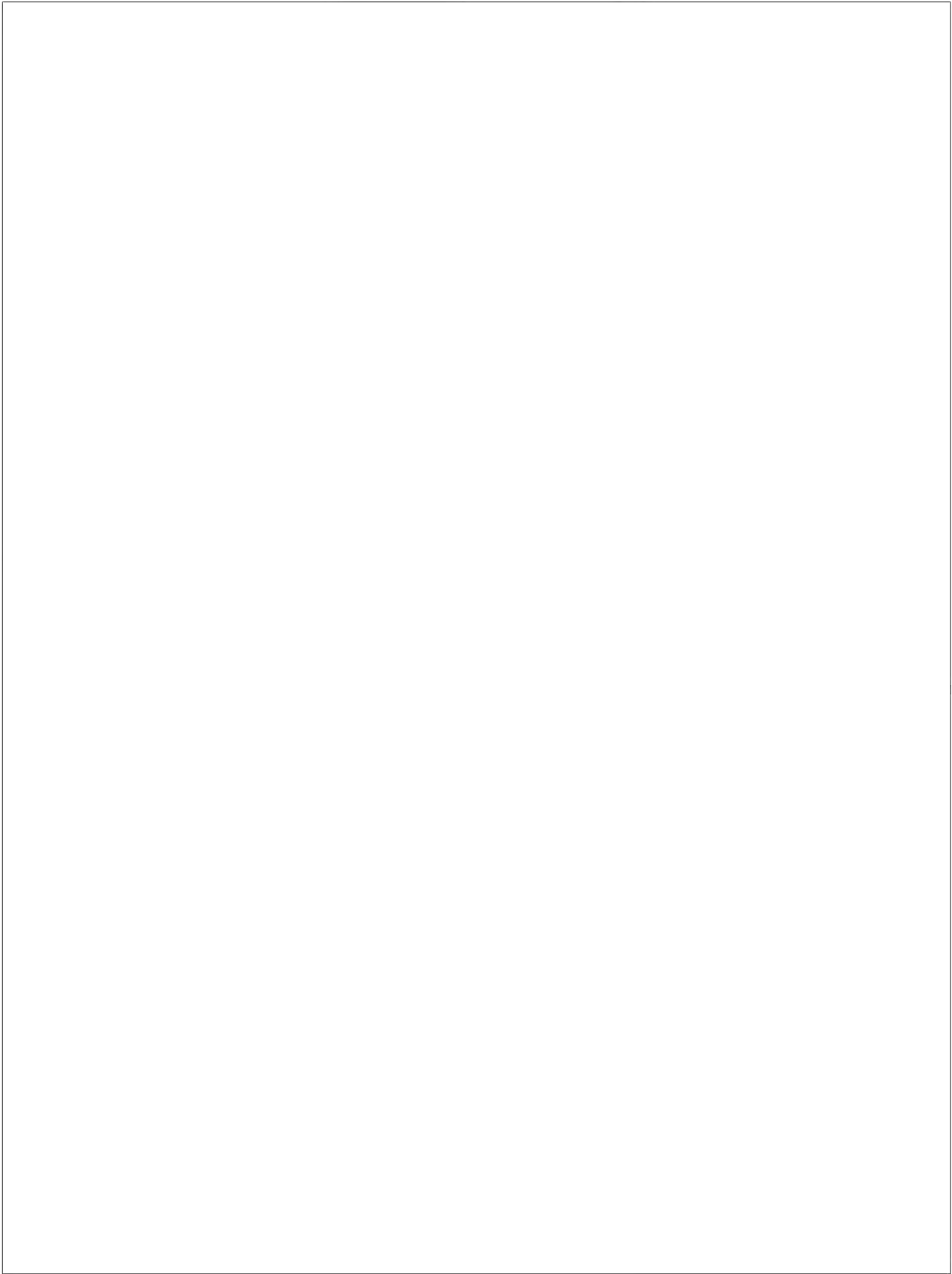
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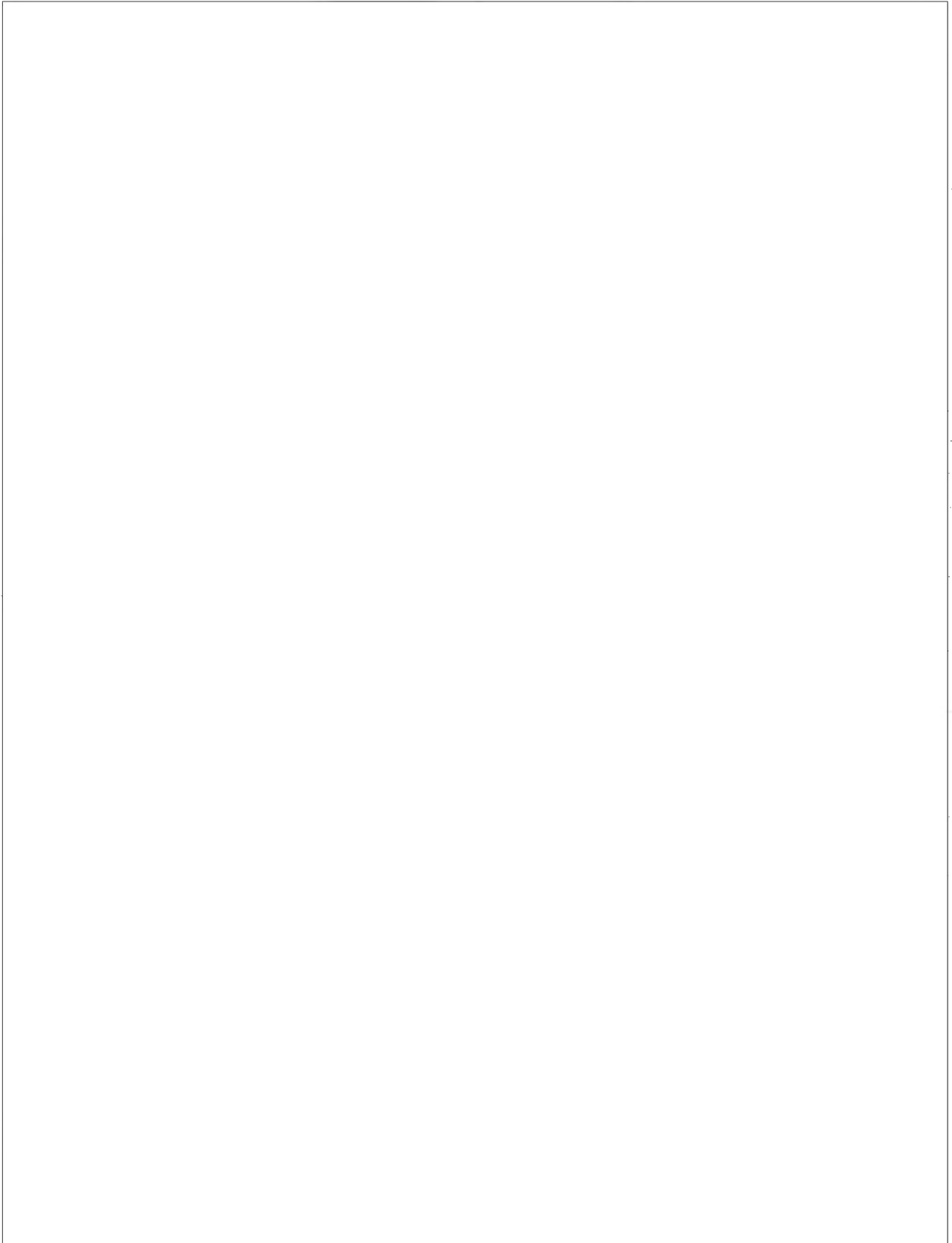


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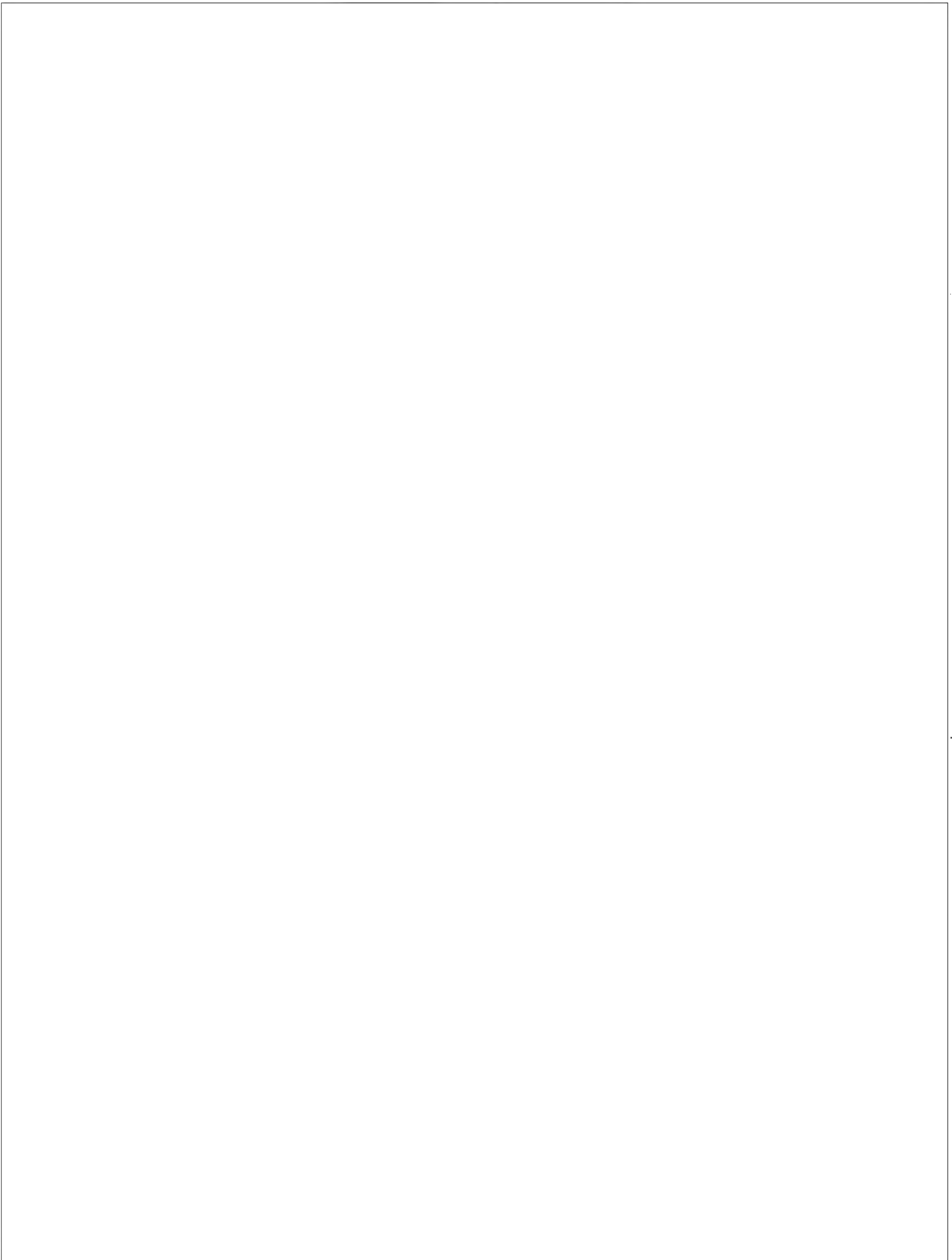
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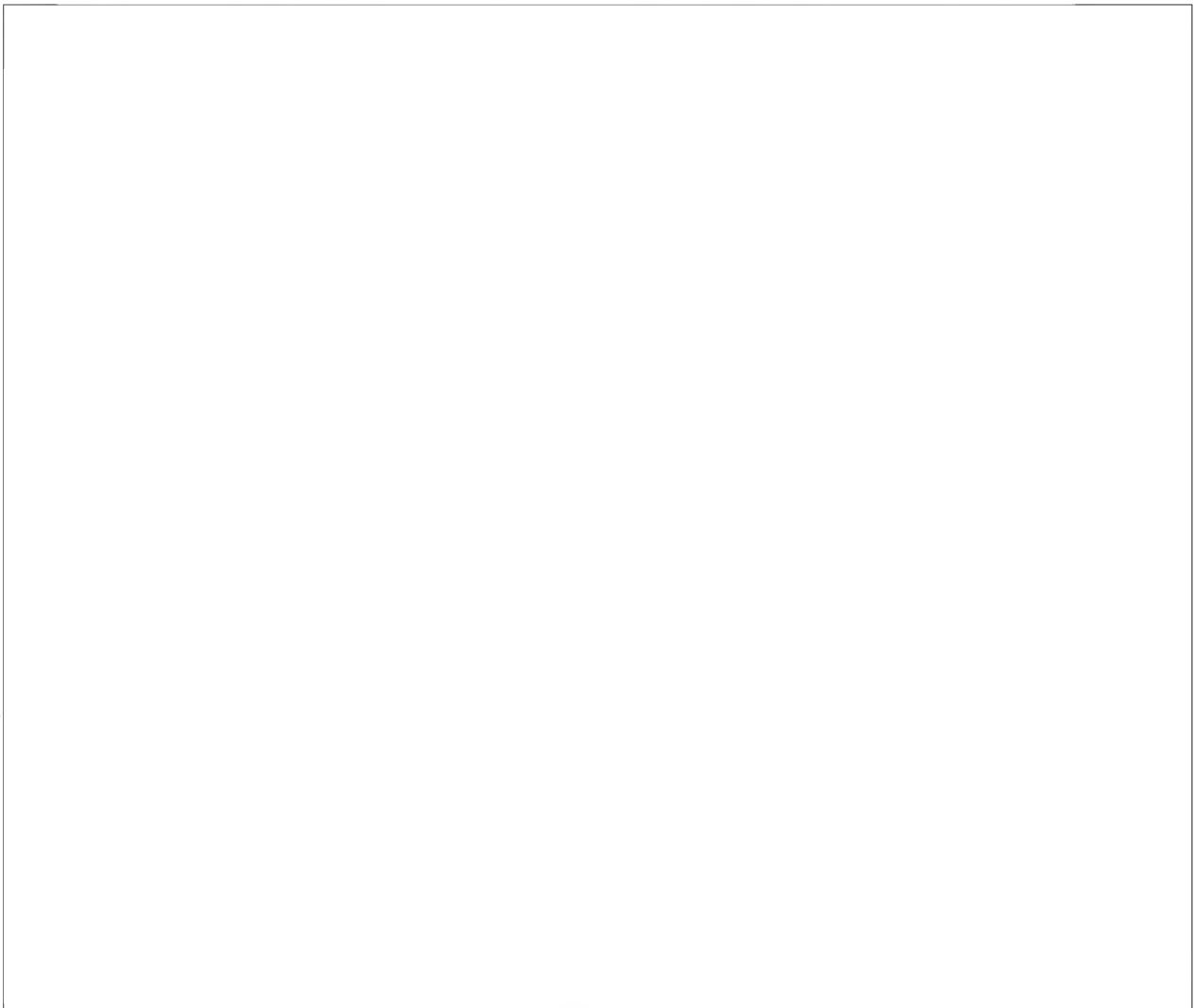
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**(U) SUMMARIES OF SELECTED CURRENT AUDITS AND SPECIAL REVIEWS**



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## (U) INSPECTIONS

(U [REDACTED]) The Inspection Staff is responsible for conducting inspections of Agency programs and operations to evaluate their efficiency and effectiveness and their compliance with law, Executive Orders, and regulations.

(U [REDACTED]) The Inspection Staff has adopted a new, more flexible approach to scheduling. During a seven-month cycle (February-August), inspection teams will conduct either one major inspection or several less extensive inspections; the second cycle (September-January) will remain five months in length. The Staff currently has nine ongoing inspections: Counterterrorist Center (CTC)/DO; Budget Formulation and Execution; Information Management Staff/DO; Near East Division/DO; Office of Russian and European Analysis/DI; Scientific, Technical, and Weapons Analysis; Office of Congressional Affairs; Leadership Analysis; and iWeb/DI.

(U [REDACTED]) The Inspection Staff continues to conduct its two-week course for new inspectors and its seminar for team leaders before the start of each inspection cycle. In addition, in response to the increasing sophistication of its methodology, the Staff has instituted a series of functional seminars for all inspectors and research assistants. These address topics such as interview methodology; techniques for scoping an inspection; information technology; research and analysis; and drafting.

### (U) *SIGNIFICANT COMPLETED INSPECTIONS AND OTHER REVIEWS*

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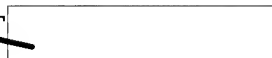


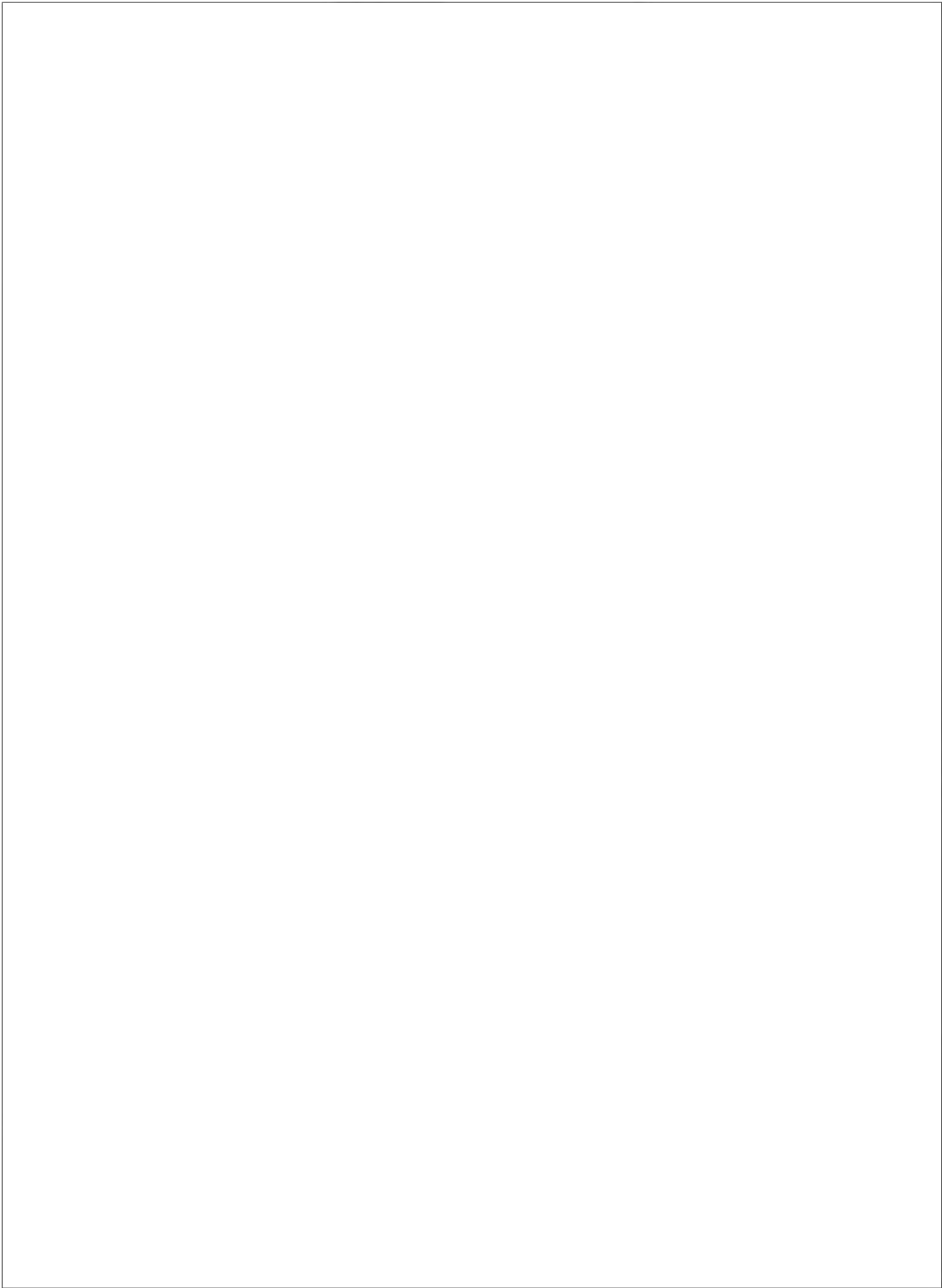


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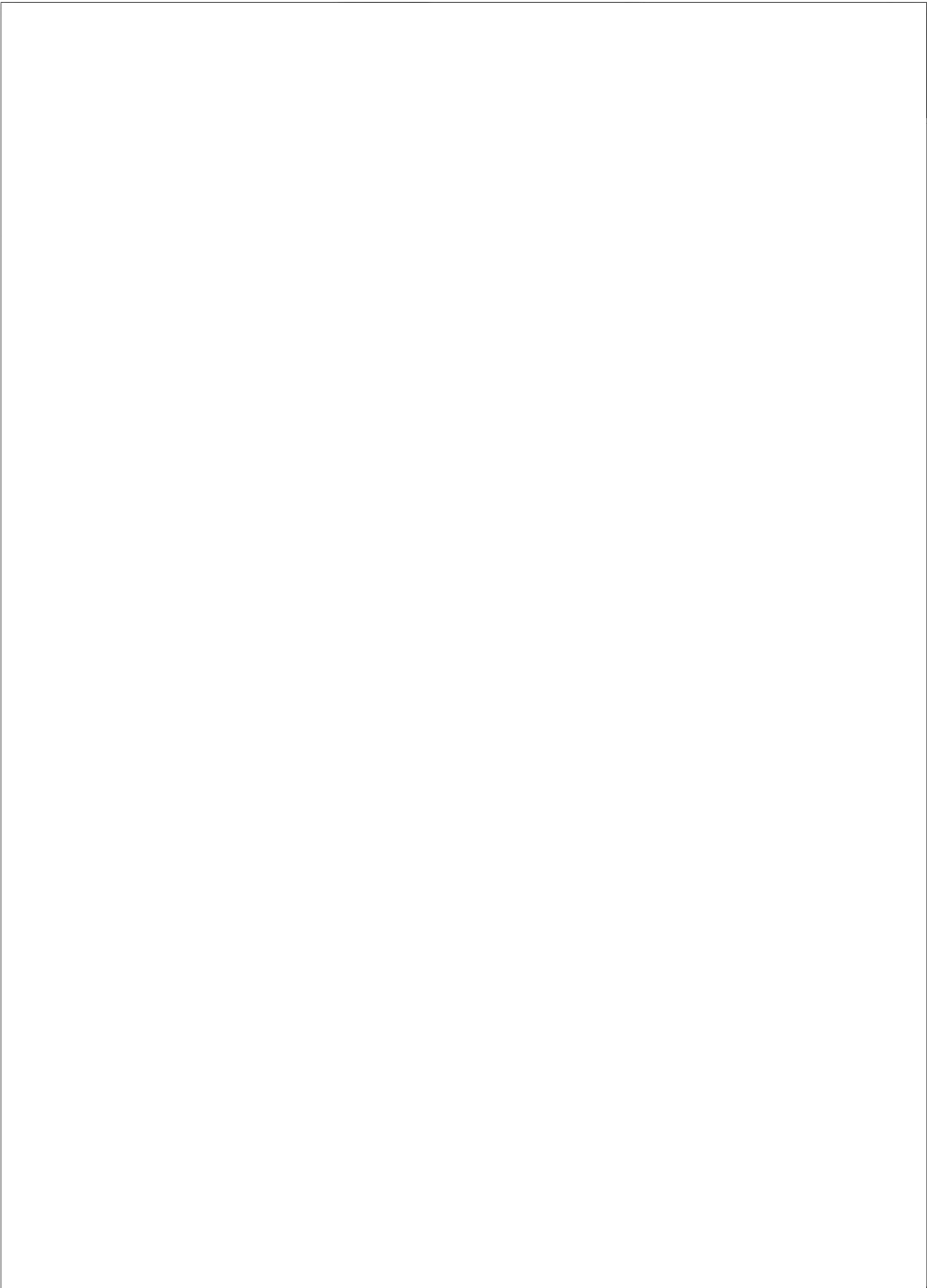
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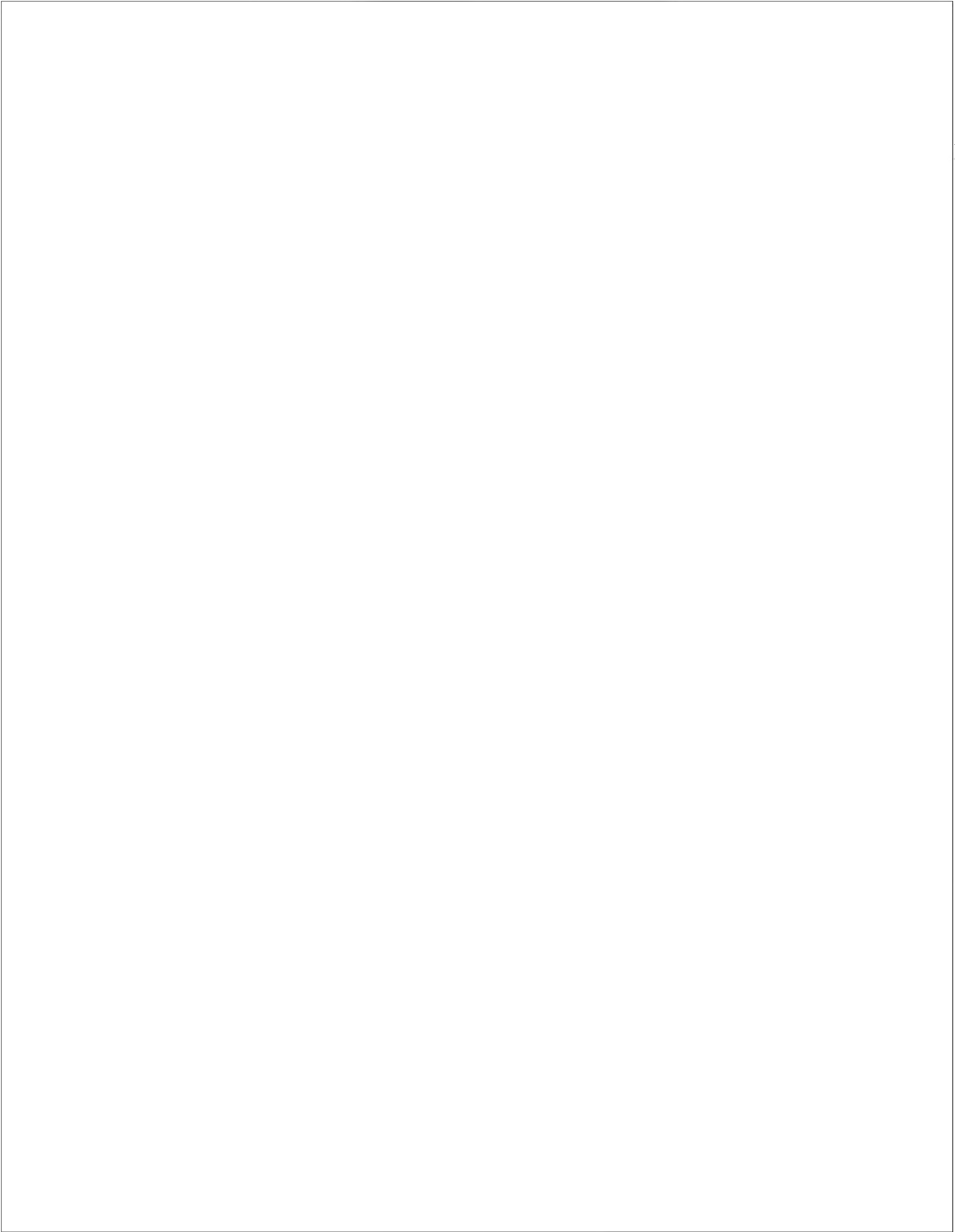
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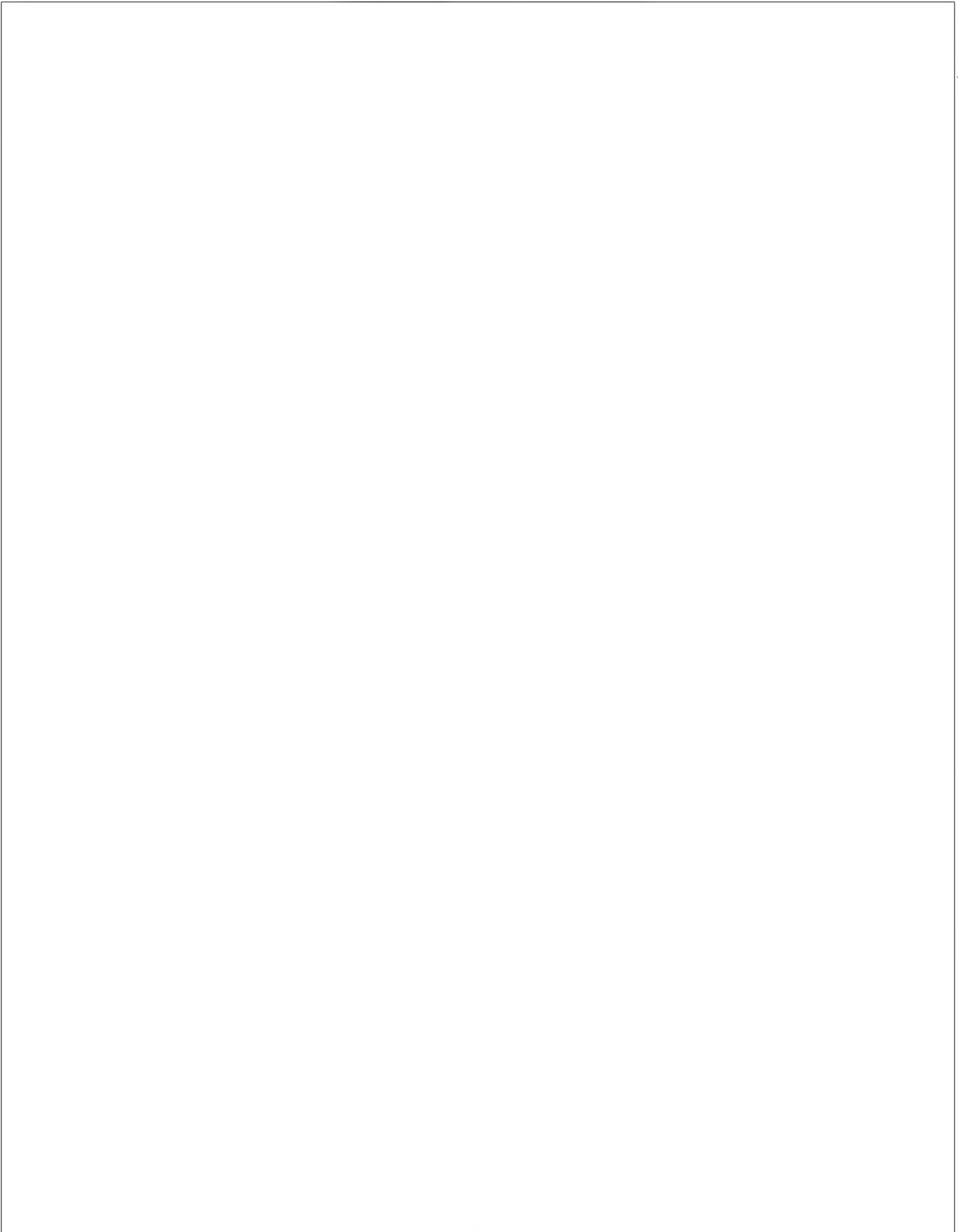
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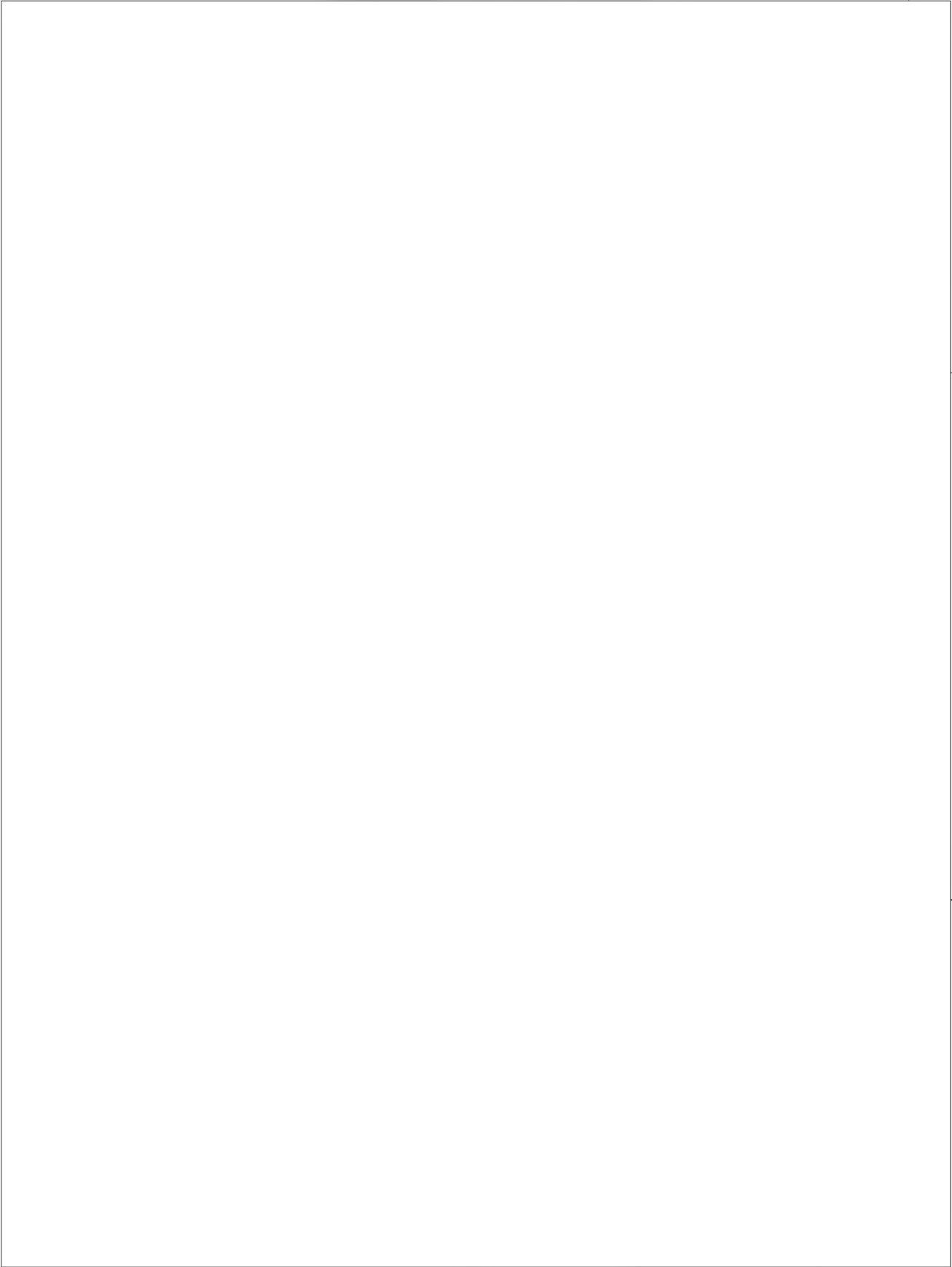


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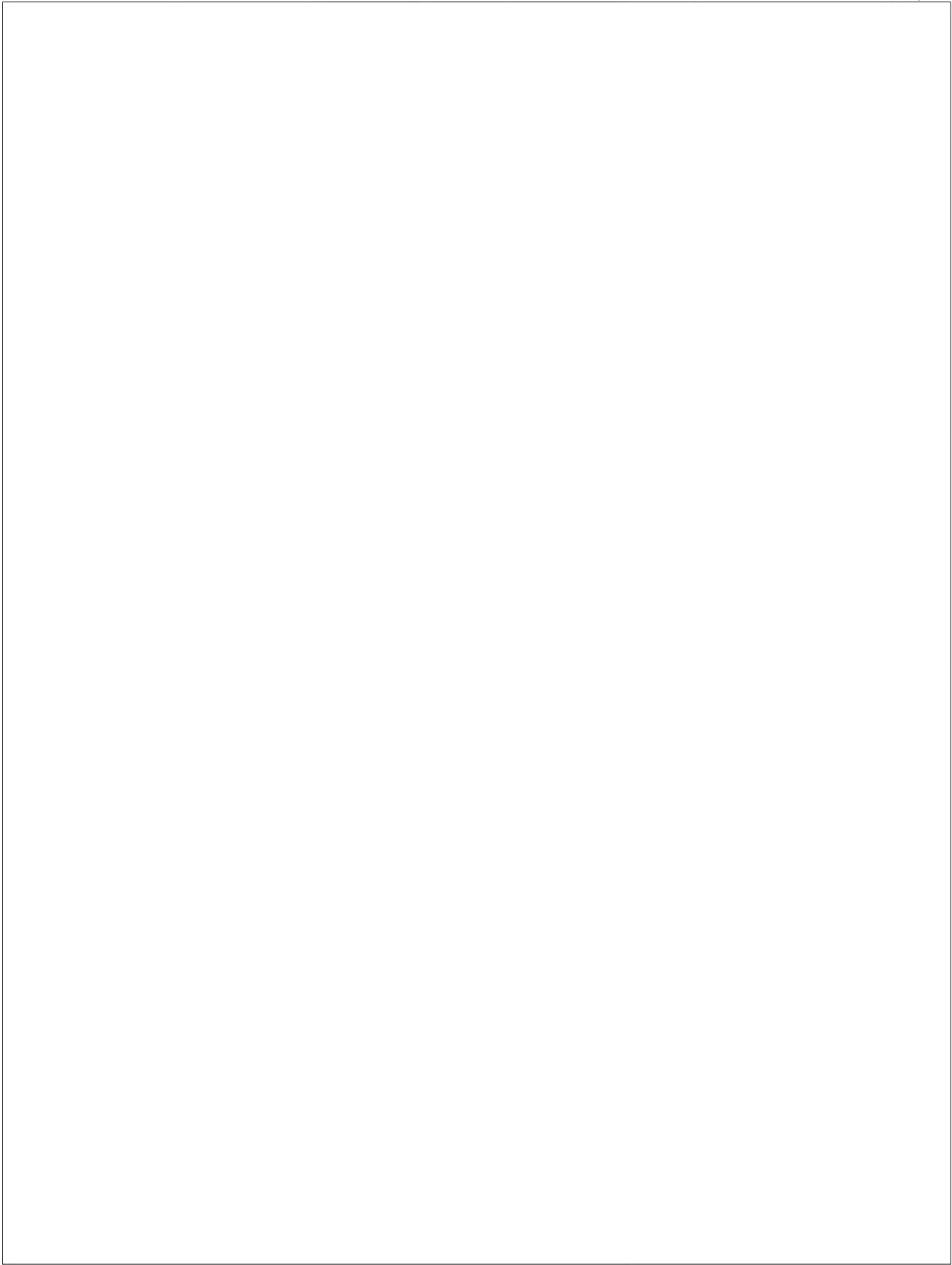


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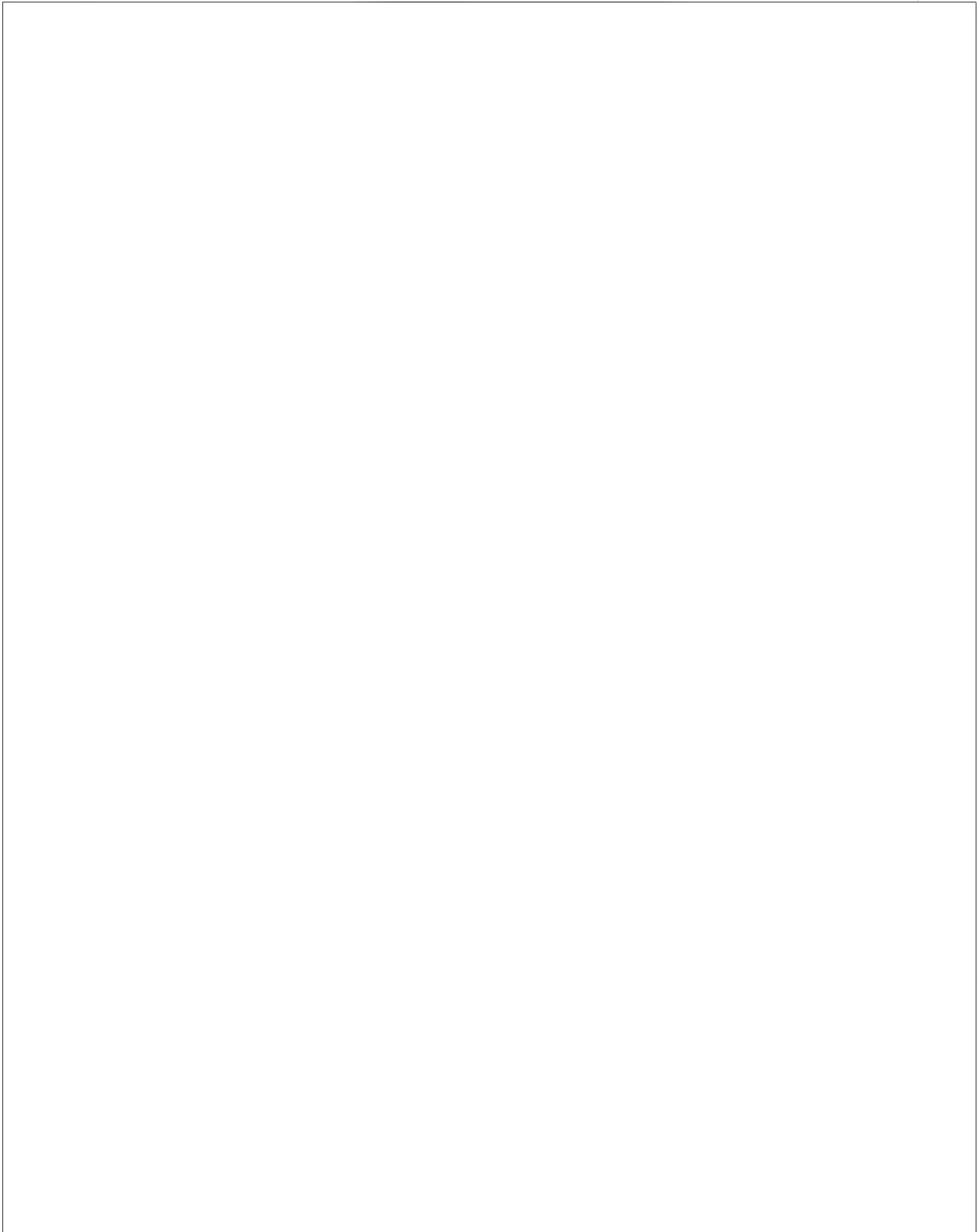
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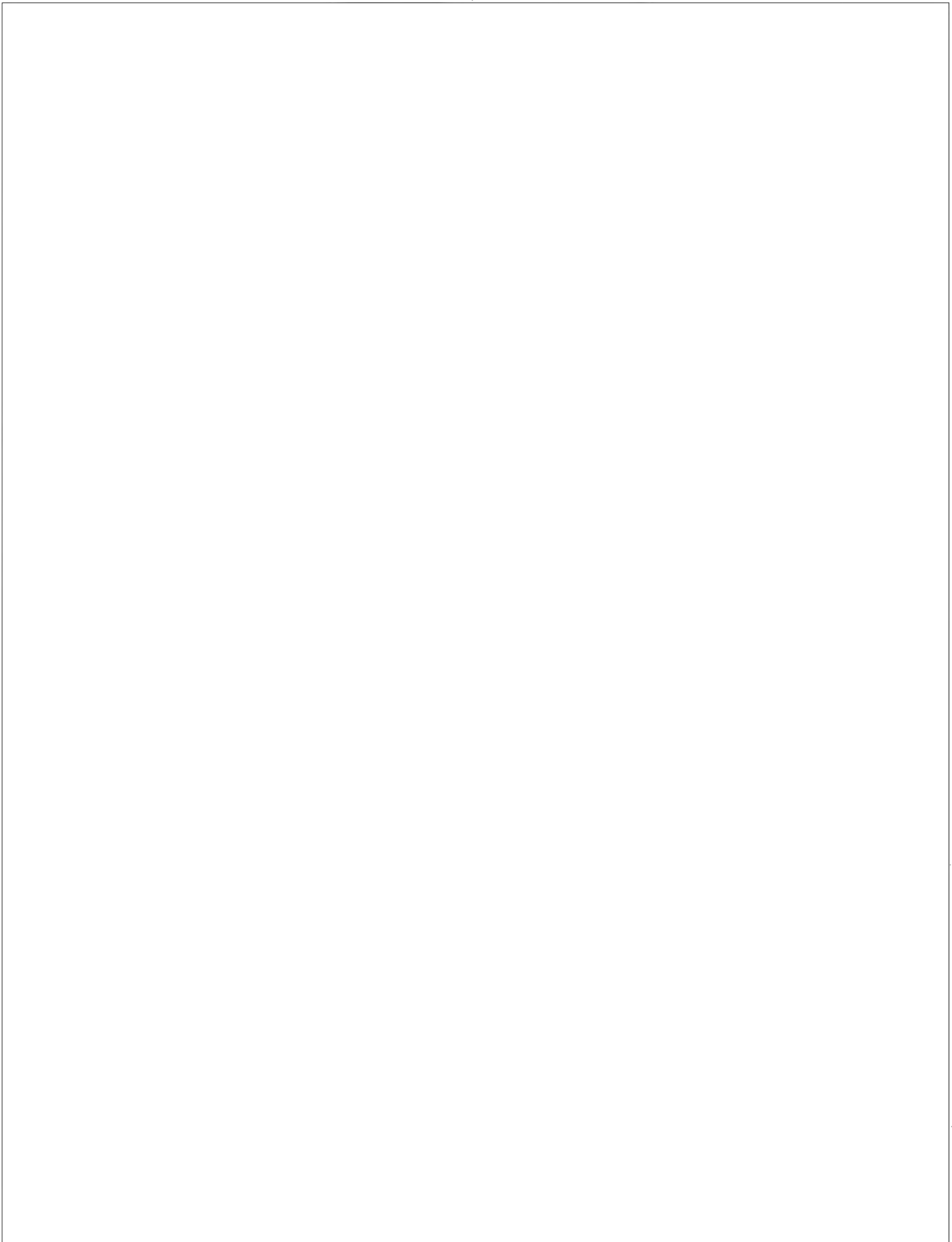


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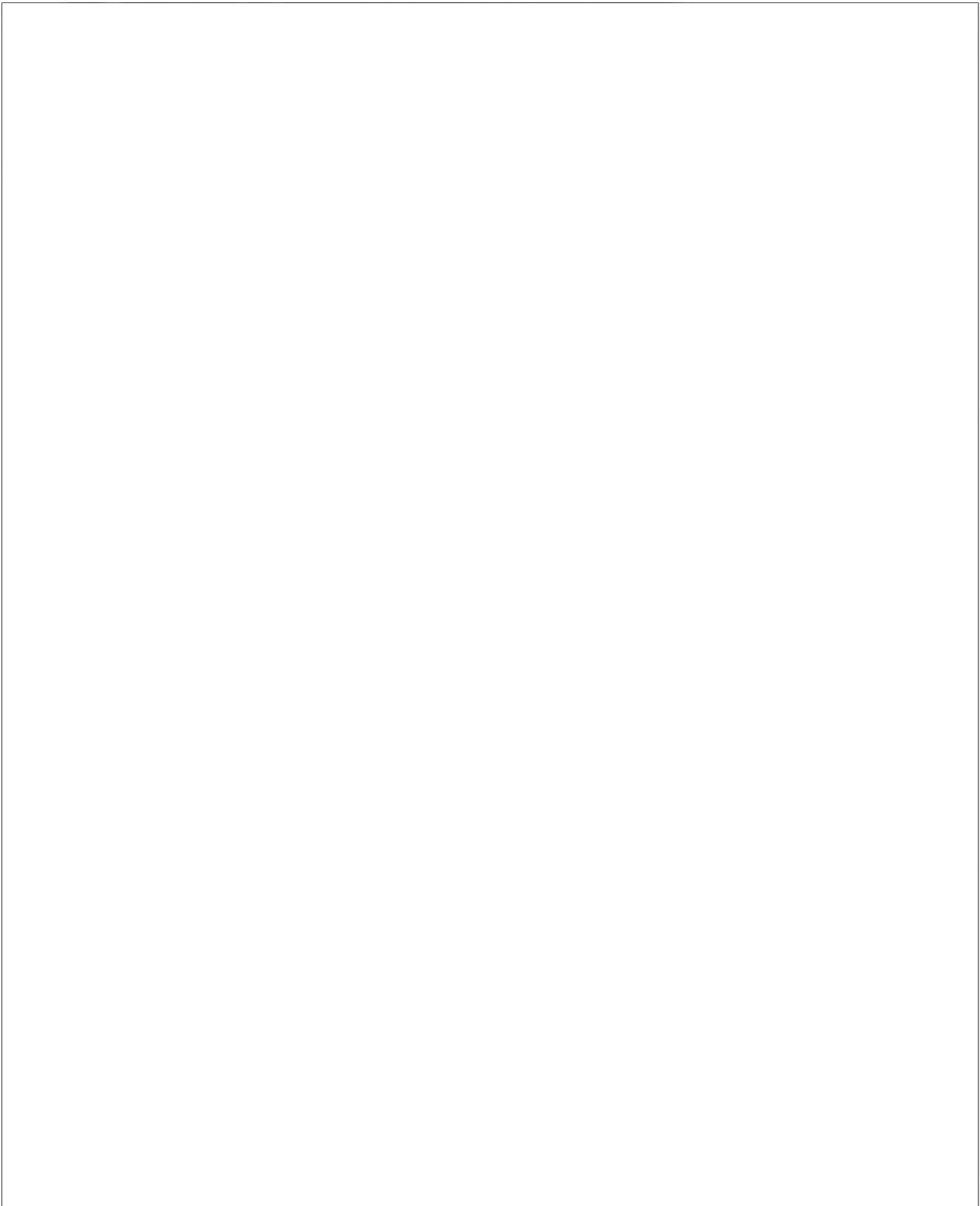
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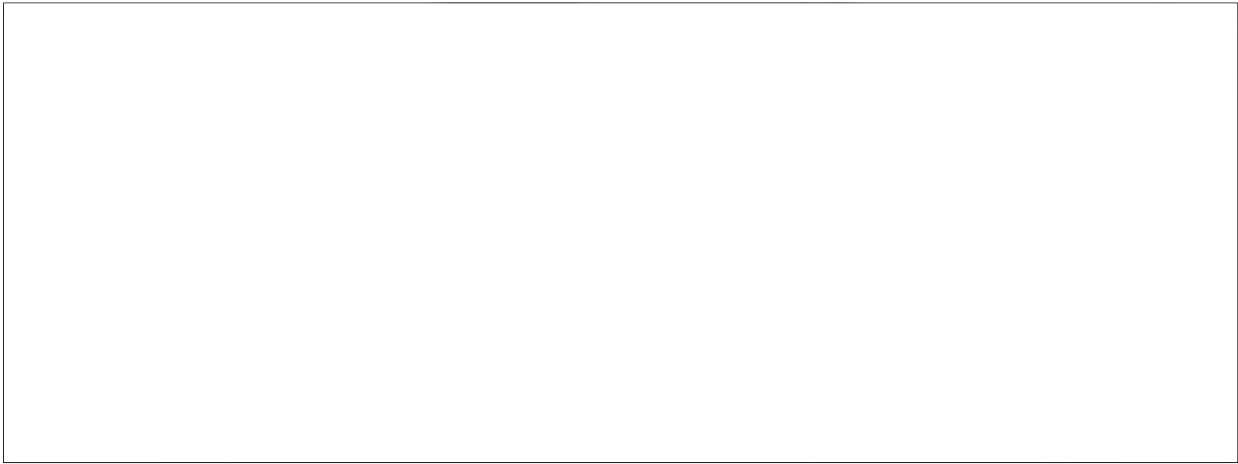
**(U) SUMMARY OF SELECTED CURRENT INSPECTIONS**



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## (U) INVESTIGATIONS

(U, [ ]) The Investigations Staff is responsible for investigating possible violations of statutes, regulations, policies, and procedures, as well as potential waste, mismanagement, abuse of authority, and substantial dangers to public health and safety connected with Agency programs and operations. The Investigations Staff is also responsible for general oversight of the employee grievance system and appeals of decisions of various Agency boards.

(U, [ ]) The Investigations Staff remains focused on the timeliness of its products and continues to see a steady decrease in the average age of cases. The average case age has decreased 36 percent since the Investigations Staff started tracking this statistic in January 1999. This efficiency has enabled the Investigations Staff to focus on proactive initiatives such as a current project that is reviewing certain CIA activities which fall under the auspices of Executive Order 12333. The Staff is also pursuing a proactive project with the Office of the Procurement Executive to enhance fraud awareness among contracting officers. Investigations Staff representatives are providing awareness briefings to contracting officers concerning common types of fraud indicators and encouraging the officers to report suspicious situations. In addition, the Investigations Staff organized an interactive fraud focus group for contracting officers to gather and share fraud-related information and also to help investigators gain more insight into the contracting environment. A comprehensive list of fraud indicators has been compiled for use in future briefings and to assist in focusing the use of investigative resources.

[ ] Investigations Staff has led an office-wide effort to improve secure communications with officers in the field and to facilitate investigations, inspections, and audits. In connection with overseas field interviews conducted by the Executive Order 12333 special assessment team, OIG participated in a successful pilot program that

(U/ ) Finally, the Investigations Staff will design a continuous improvement plan in the months ahead that will include employee perspectives regarding Staff policies, procedures, and practices. This plan will respond directly to employee viewpoints as reflected in a Management Advisory Group employee survey, as well as ideas for improvement that were generated from Staff focus groups. This endeavor will incorporate the guiding principles as outlined in the Agency's Best Management Practices 2005 program.

**(U) SIGNIFICANT COMPLETED INVESTIGATIONS AND OTHER REVIEWS**

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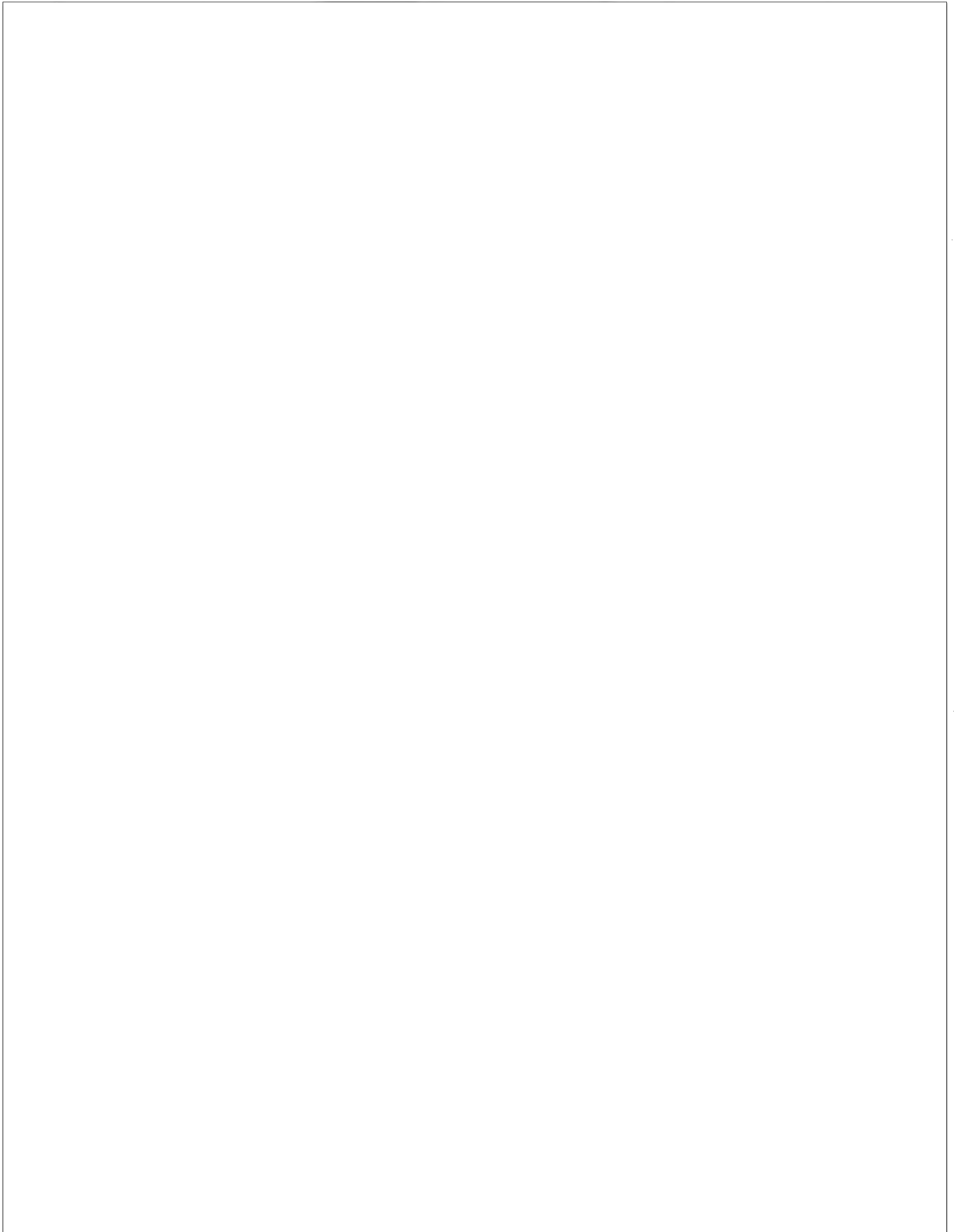
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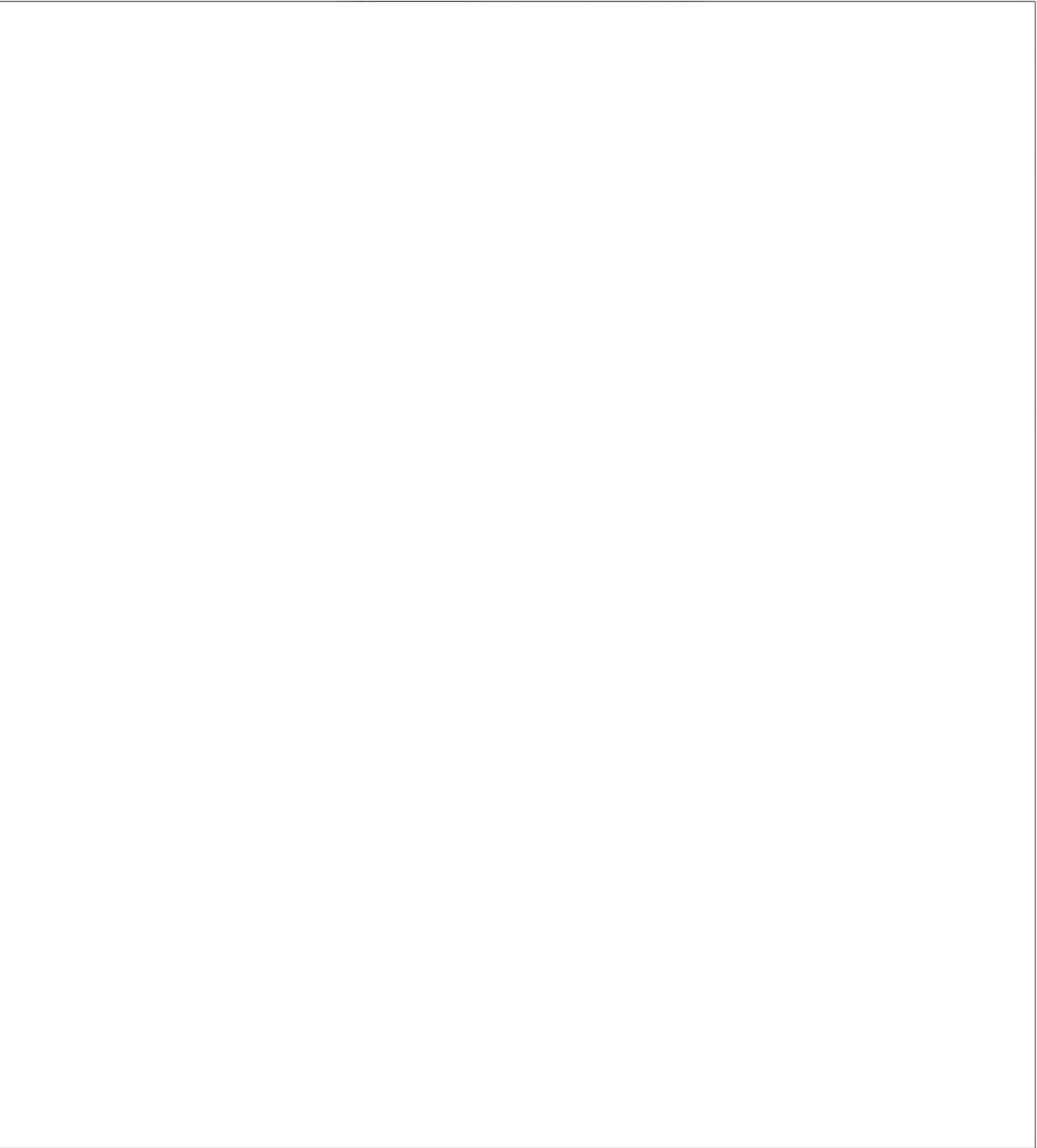
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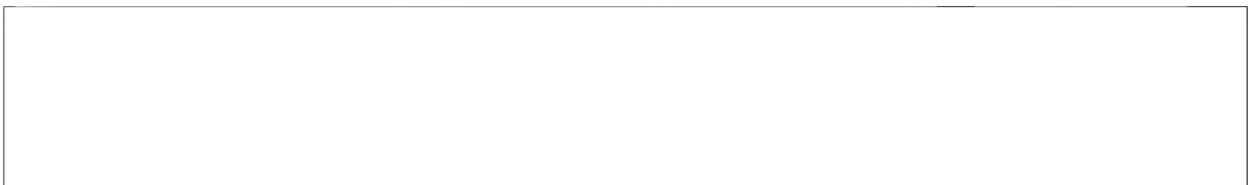
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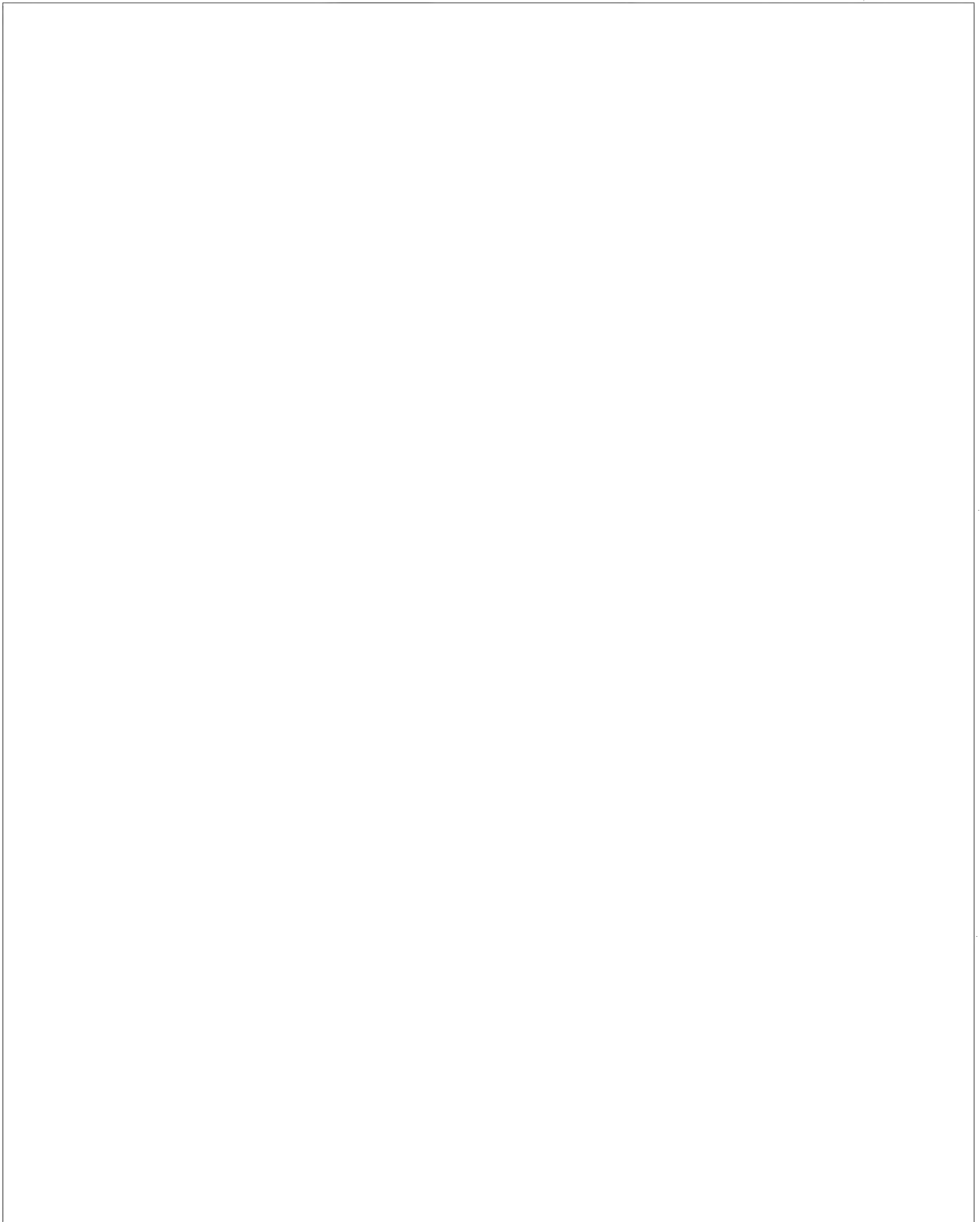




**(U) STATUS OF SIGNIFICANT RECOMMENDED ACTIONS FROM PREVIOUS SEMIANNUAL REPORTS**



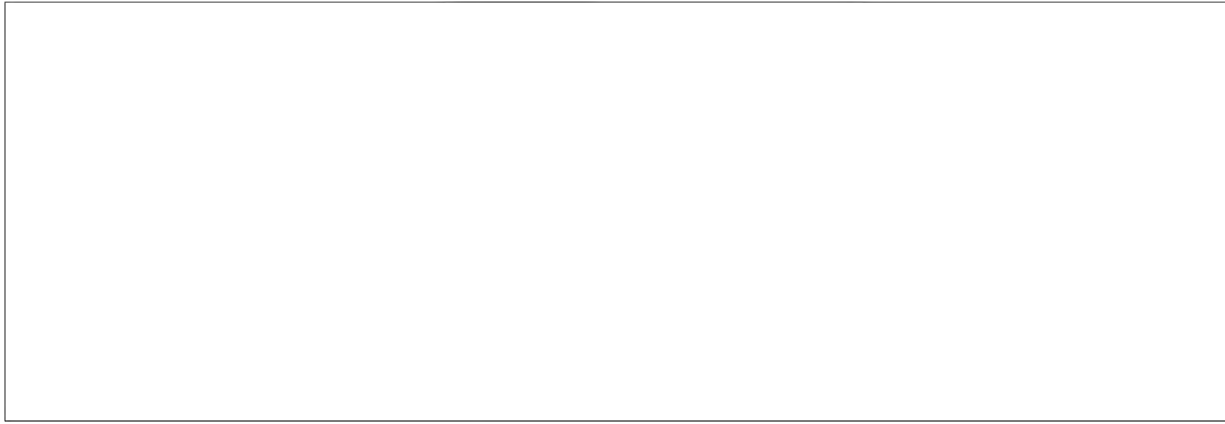
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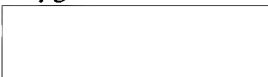
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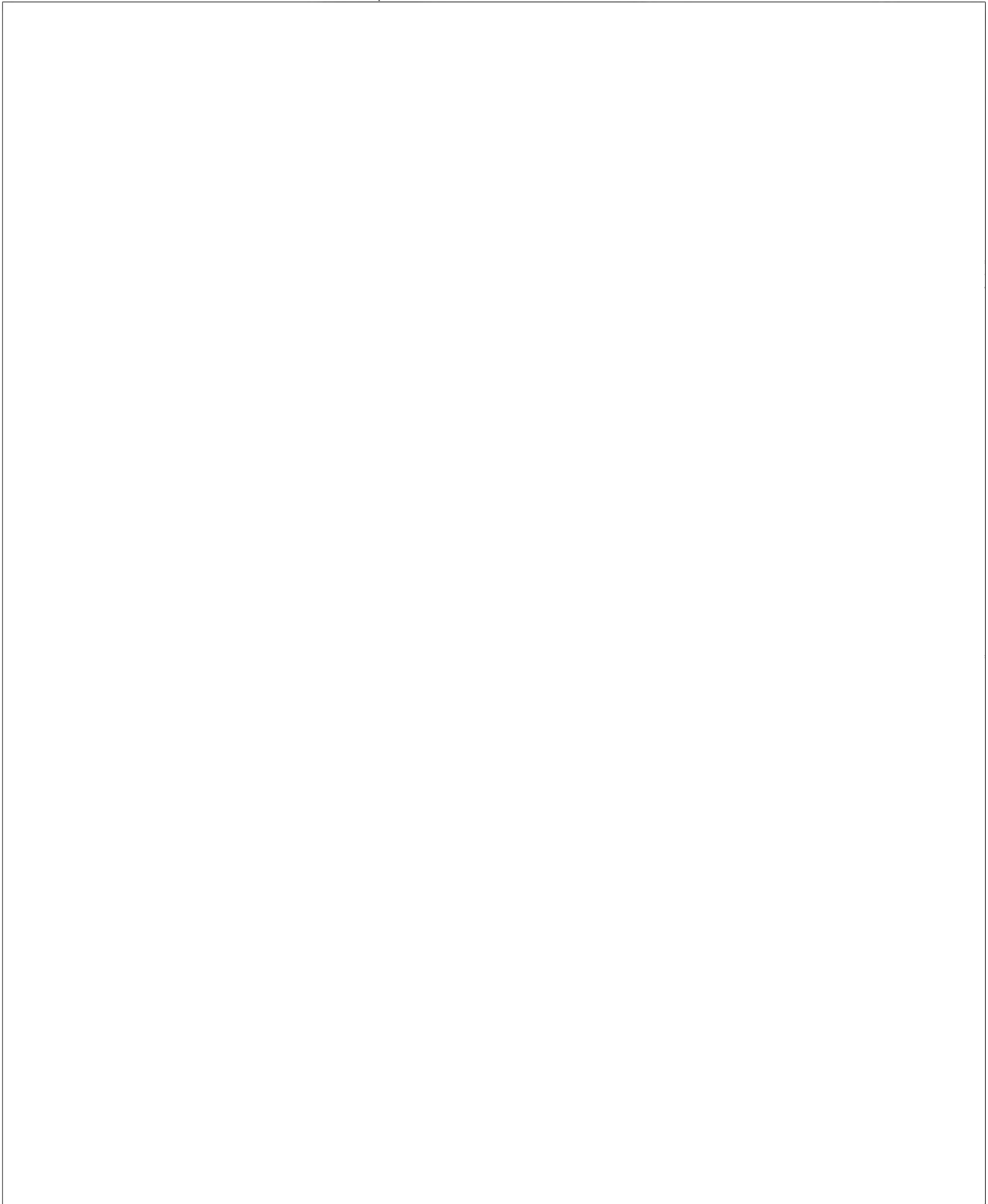
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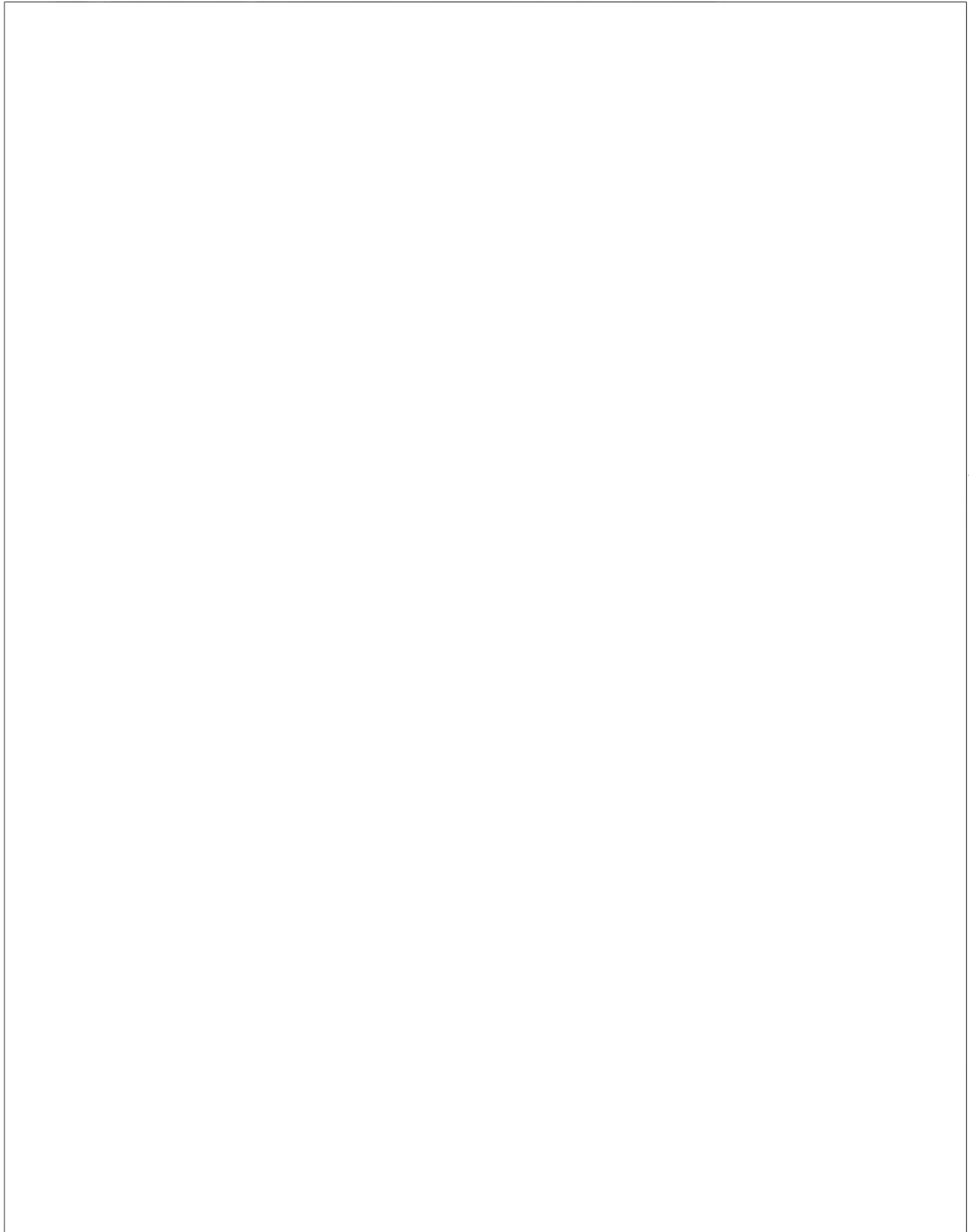
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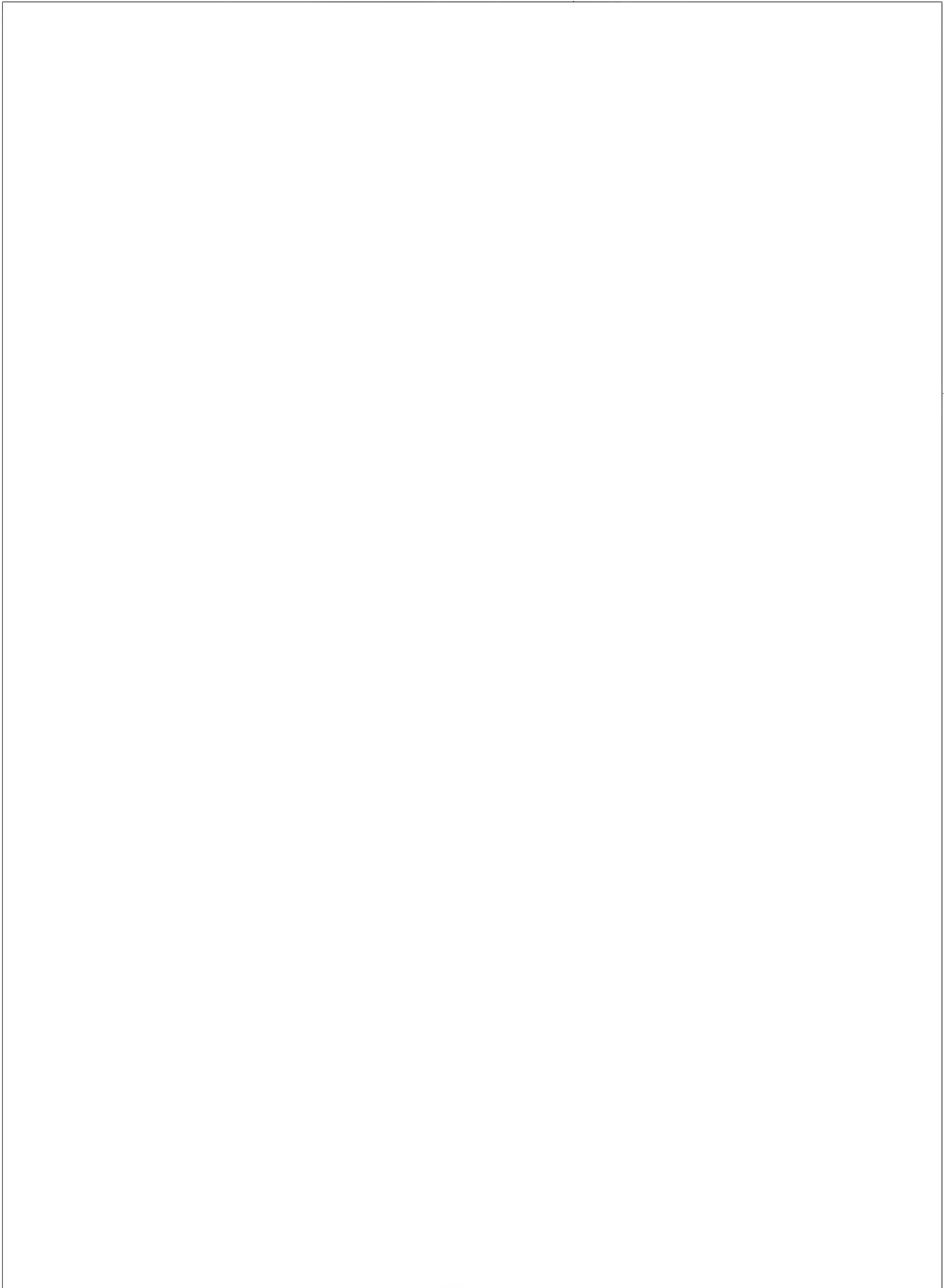
**(U) SUMMARIES OF SELECTED CURRENT INVESTIGATIONS**



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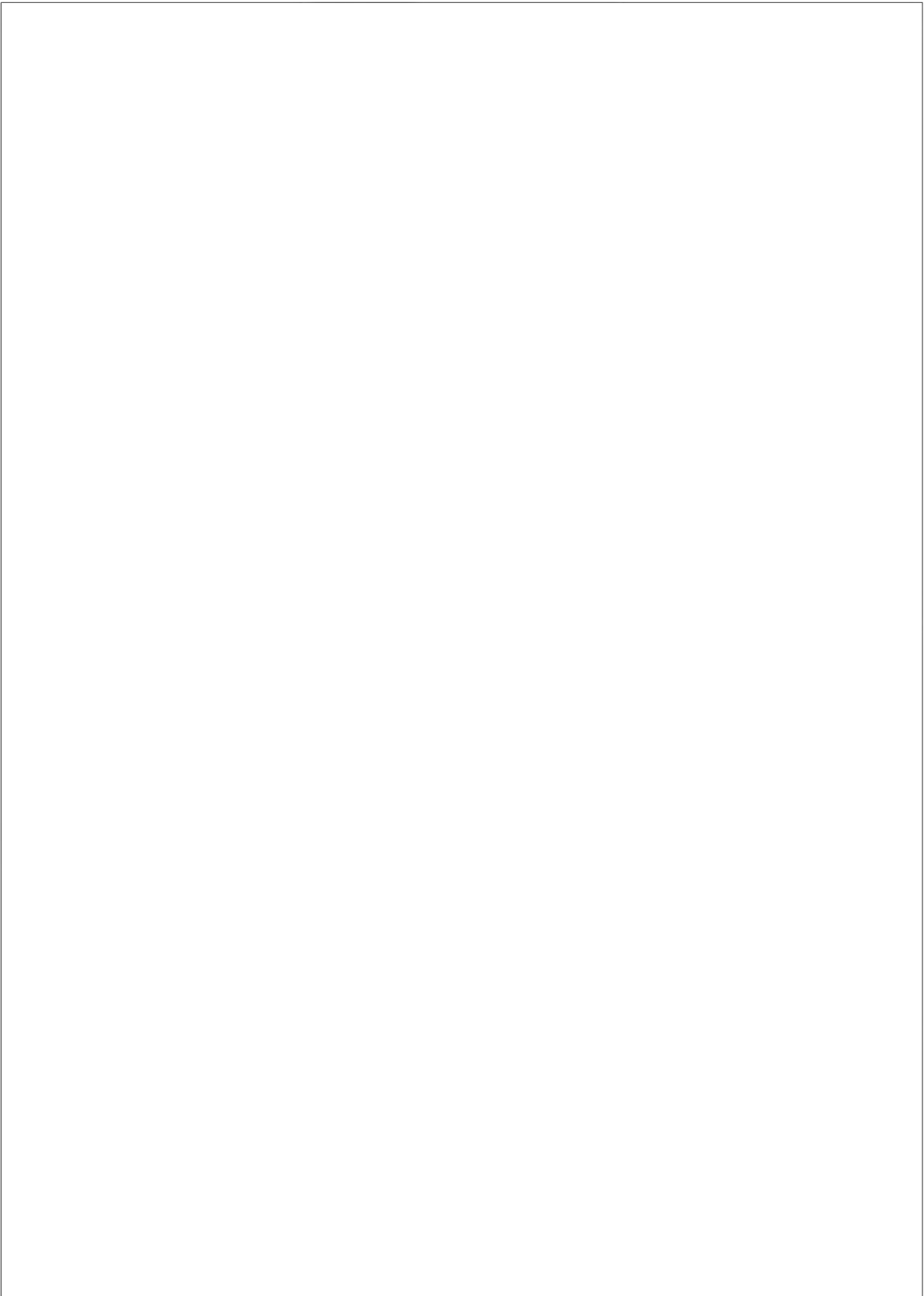
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## STATISTICAL OVERVIEW

### (U) Audit Staff

[REDACTED] During the period 1 January to 30 June 2001, the Audit Staff issued 13 reports, completed a survey of the oversight of proprietary activities, and responded to a Congressional inquiry concerning the collection of personal information from individuals accessing Agency public internet sites. The Audit Staff made 51 recommendations to improve accounting and financial management, supply and property management, general management, and procurement management.

[REDACTED] The Audit Staff had 27 audits ongoing at the end of the reporting period. Nine of the audits involve Agency field stations. The remaining efforts address topics such as the Agency's security protective service, outsourcing of Agency processes and functions, covert action activities conducted under the Presidential Finding of 9 July 1991, the Travel Reengineering, Integration, Automation, and Development System, and the Agency's reporting of cash and other monetary assets.

### (U) Inspection Staff

(U) During the first six months of 2001, the Inspection Staff completed four inspections. The Inspection Staff had nine inspections ongoing at the end of the reporting period.

### (U) Investigations Staff

(U/[REDACTED]) The Investigations Staff completed work on 107 matters of various types during this reporting period. Of this number, 15 cases were of sufficient significance to be the subject of a final report—6 Reports of Investigation and 9 Disposition Memoranda.



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(U/ [ ] Recoveries on behalf of the US Government during this reporting period, as a result of the Investigations Staff's efforts, totaled approximately \$53,450.

(U/ [ ] As of 30 June 2001, 75 matters were in various stages of review by the Investigations Staff.

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## **(U) COMPLETED AUDITS AND REVIEWS**

1 January - 30 June 2001

### **(U) Financial and Information Management**

- (U) Fiscal Year 2000 Financial Statements of the Central Services Working Capital Fund
- (U) Cost Impact of the Central Services Program on Agency Operations
- (U) Chief Information Officer's Impact on Agency Information Services
- (U) Agency Debt Collection Process

### **(U) General Administration**

- (U) Collection of Personally Identifiable Information From Individuals Accessing Agency Public Internet Sites (memorandum)

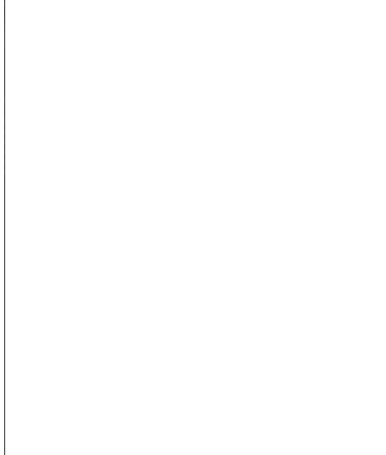
### **(U) Procurement and Property Management**

- (U) Financial and Managerial Controls Over In-Q-Tel, Inc.
- (U) Vendor Payment Processes



(U) Operational Functions and Activities

(U/ Survey of the Mechanisms for Oversight of  
Proprietary Activities





## (U) CURRENT AUDITS AND REVIEWS

30 June 2001

### (U) Financial Management

(U) Audit of Cash and Other Monetary Assets

(U) Fund Balance With Treasury

(U) Survey of Oversight of Field Station Financial  
Administration

### (U) Operations



☐ Covert Action Activities Conducted Under the ☐  
☐

☐ Covert Action Activities Conducted Under the ☐  
☐



**(U) Operations (continued)**


**(U) Personnel and Security**

- (U) Corporate Development Training Courses Provided by the Office of Training and Education
- (U) Administration of the Security Protective Service
- (U) Administration of Personnel Overtime Compensation
- (U) Survey of the Administrative Resources Center in the DS&T



**(U) Procurement and Technology**

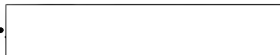
(U) Outsourcing of Agency Processes and Functions



(U) Agency Contracting Practices Associated With  
Independent Contractors

(U) Travel Reengineering, Integration, Automation, and  
Development System (TRIAD)

(U) Audit of Internet Requirements and Implementation



## **COMPLETED INSPECTIONS AND REVIEWS**

**1 January-30 June 2001**

- (U) Agency's Declassification and Release Program
- (U) Agency's Student Programs
- (U) Foreign Language in the Agency: An Overview
- (U) Working Capital Fund: Impact on Mission

## **CURRENT INSPECTIONS**

**30 June 2001**

- (U) Counterterrorist Center/DO
- (U) Budget Formulation and Execution
- (U) Information Management Staff/DO
- (U) Near East Division/DO
- (U) Office of Russian and European Analysis/DI
- (U) Scientific, Technical, and Weapons Analysis
- (U) Office of Congressional Affairs
- (U) Leadership Analysis
- (U) iWeb/DI

## INVESTIGATIONS COMPLETED

1 January - 30 June 2001

(U) Alleged Conflict of Interest

[ ]

(U) Alleged Embezzlement

[ ]

(U) Alleged Mismanagement of Cover Compromise

[ ]

(U) Alleged Misuse of Authority

[ ]

(U) Alleged Theft/Misuse of Government Property

[ ]

(U) Alleged Violation of Unique CIA Post-Employment Restrictions

[ ]

(U) False Travel Accountings

[ ]

(U) Misrepresentation of CIA

[ ]

(U) Misuse of Government Property - Telephone

[ ]

(U) Regulatory Violations

[ ]

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\* (U) These investigations resulted in a Disposition Memorandum rather than a Report of Investigation.



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(U) Time and Attendance Abuse



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## CURRENT INVESTIGATIONS

As of 30 June 2001

Category	Number of cases
<b>Grievances</b>	
Board Appeals	4
Management and Supervision	3
Other	2
<b>General Investigations</b>	
<b>Criminal and Prohibited Acts</b>	
Conflicts of Interest	9
False Claims/Statements/Vouchers	2
False Claims - Frequent Flyer Misuse	1
False Claims - Other	2
False Claims - Time & Attendance	9
Megaprojects	2
Misconduct - Employee	3
Misconduct - Management	3
Procurement Fraud	18
Promotion	1
Regulatory Violations	3
Theft and Misuse of Government Property	7
Unsubstantiated Allegations	2
Waste	1
Other - Administrative/Criminal	3
<b>Total Ongoing Cases</b>	<b>75</b>